

**Southwest Summit Communications Board
9-1-1, Police Fire and EMS Dispatch
Serving the Communities of:
Barberton, Copley, Norton and Springfield**

**Employment Opportunity:
The Southwest Summit Communications Board is currently accepting
applications for a Dispatch Manager**

Applications are available online at Barberton, Copley, Norton and Springfield community websites. All applications must be complete, accurate, and legible and must include a current resume. Applications and resumes are being accepted at Copley Town Hall, 1540 S. Cleveland Massillon Rd, Akron, OH 44321 through October 3, 2022 at 4:00pm.

The Dispatch Manager is responsible for the supervision of the Southwest Summit Communication (SWSCOM) dispatch center and under the direct supervision of the SWSCOM governing boards. The Dispatch Manager is responsible for the daily operation of the joint dispatch center including but not limited to the direct management of the center, scheduling of full and part-time dispatchers, establishing policies and procedures, budgeting and keeping informed of new issues and technologies affecting dispatch operations. The candidate must possess the knowledge and or ability to develop and implement policies essential to the function of the dispatch center.

The Dispatch Manager is a salaried position, working 40 hours per week Monday through Friday between the hours of 7:00am-5:00pm. The Dispatch Manager is also on call and may need to be available for weeknights and weekends as necessary. The salary ranges is \$63,000 - \$72,000 depending on experience, knowledge and qualifications.

Offers of employment will be made after acceptable candidates complete an application review, dispatch assessment, panel interview and extensive background investigation. Additional requirements are successfully completing a pre-hire assessment to include psychological testing, medical examination and drug screen.