

**City of Norton**  
**CIVIL SERVICE COMMISSION**  
**Tuesday, September 28, 2021**

*The Norton Civil Service Commission convened for a meeting in Council Chambers*

Joseph Conte called the meeting to order at 2:30 p.m.

**Roll Call:** Joseph Conte  
Peggy Dobbins  
Angela Beck

**Absent:**

**Attendees:**

**CURRENT BUSINESS:**

The Commission met today to discuss the following items.

**Discuss Clerk Exam Packets for 10/02/21 exam**

Board members were given 17 packets, which were turned in by the 09/24/21 deadline for the test on 10/02/21. Checked all information in each applicant's packet and any extra credit that needed to be given to each person was listed to add to final test results. After test they will certify results and then Ms. Szittai will post on City Administrative building for applicants to check their final score.

Mr. Conte motioned to approve exam packets, seconded by Ms. Beck.

Yes: Joseph Conte  
Angela Beck  
Peggy Dobbins

Motion unanimously approved.

**Home Rules Review- Tabled until next meeting**

**Certify Payroll- Tabled until next meeting**

**Consideration of Minutes**

Mr. Conte stated he read through 08-18-21 minutes and they looked fine to him, all agreed.

- Mr. Conte motioned to approve minutes as written for 08-18-21, seconded by Ms. Dobbins.

Yes: Joseph Conte  
Peggy Dobbins  
Angela Beck

Motion unanimously approved.

Next meeting will be determined once test results from clerk exam are back.

- With no further business presented to the Commission, the meeting was adjourned at 2:40p.m.

  
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Commission Chairperson/Member

  
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Commission Vice-Chairperson /Member

Date Approved: 10/7/21

*Civil Service Commission  
JC/PD/AB*