



Mayor Mike Zita

CITY OF NORTON

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Parks and Cemetery Board Minutes Wednesday, May 17, 2023

Chair Gibson called the Parks and Cemetery Board meeting to order at 6:06 p.m. and requested a roll call:

Roll Call:

Neva Gibson
Ruth Stimac
Robert Fritz
Kaitlin Witzberger
Richard Witwer

Also Present:

Kristen Brett, Secretary

MINUTES

Approval of Minutes of March 15, 2023

Mr. Fritz moved to approve the minutes. Mr. Witwer seconded.

Roll Call: Yes: Fritz, Witwer, Gibson, Witzberger

Abstain: Stimac

The minutes were approved.

A. Communications from the Public

None

OLD BUSINESS

A. Green-Up Norton Update

Ms. Witzberger provided an update. Trash was picked up and mulch was spread. Donuts and Pizza were provided for breakfast and lunch.

B. Adopt-A-Spot

The secretary provided an update. We have enough sponsors. We need caretakers. We have around 11 caretakers.

C. Parks Rental Applications

Ms. Gibson had some changes to the tennis court and fire location portion of the website rental application.

D. Music in the Parks

Ms. Gibson shared the concert list for the summer. She asked for the secretary to add genres to each concert on the website.

E. Norton Parks Master Plan 2022

The Board decided to table the master plan so they could have more time to review it.

Mr. Witwer moved to table the Norton Parks Master Plan 2022. Mr. Fritz seconded.

NEW BUSINESS

A. Update on Norton Center Cemetery

Ms. Gibson provided an update. She discussed the new fence that is up and said that they were almost finished. Eagle Scouts will also be working on the Park by fixing tombstones. Summit Memorial will be overseeing it. They discussed additional research resources for the Cemetery.

The Board discussed where the fence will be placed at Williams Memorial. It will go in between the park and the car wash.

B. NWC Safety Town Shed at Shirley McGuire Center

The shed will store equipment and gear for safety town. NWC is paying for it.

C. Tree City

Ms. Gibson asked who is in charge of Tree City in the City. The secretary said she would find out and let the Board know.

D. Available Park Grants

Ms. Gibson asked about available grants. She would like new playground equipment at Helmick Park. The secretary said she would find out and let the Board know. The Board discussed how Helmick Park needs updated.

Other Business

The Board discussed visiting the parks. They decided to look at the master plan first before touring the Parks. They will discuss at the next meeting.

Ms. Gibson discussed some updates to the Gazebo at Williams Park. They will be getting a light on the flag pole. She also said they have water available there now. Sue Ebert will be planting patriotic flowers there for the summer. The service department will be trimming bushes and trees.

Ms. Stimac provided an update from Planning Commission. She discussed Mr. Little's applications and the public hearings for the applications. She explained he is going for I-1 Light

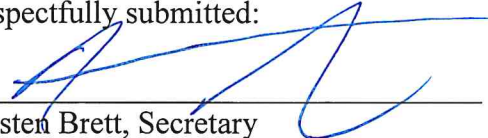
Industrial zoning. She said there is currently no water or sewer on the proposed land. She highlighted the residents surrounding the property that have come in to speak against the application. It is at City Council now.

ADJOURNMENT

Ms. Stimac moved to adjourn the meeting, Mr. Fritz seconded.

With no further business coming before the Parks and Cemetery Board, the meeting was adjourned at 6:45 p.m.

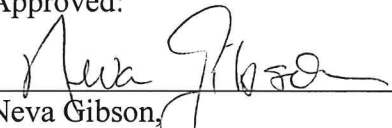
Respectfully submitted:



Kristen Brett, Secretary

8/17/23
Date

Approved:



Neva Gibson,
Parks and Cemetery Board Chairperson

8/16/23
Date

Note: These minutes are not verbatim. A full recording is available on the city website.