

City of Norton
CIVIL SERVICE COMMISSION
Wednesday, March 10, 2021

The Norton Civil Service Commission convened for a meeting zoom- Live YouTube

Joseph Conte called the meeting to order at 2:30 p.m.

Roll Call: Joseph Conte
Peggy Dobbins
Angela Beck

Absent:

Attendees:

CURRENT BUSINESS:

- The Commission met today to discuss the following items.

Job Descriptions- Office Manager and Mechanic

Board read through both job descriptions that were provided to them and agreed that the language read fine for each one. Mr. Conte asked for a motion.

- Ms. Beck motioned to approve Job Descriptions, seconded by Mr. Conte.

Yes: Angela Beck
Joseph Conte
Peggy Dobbins

Motion unanimously approved.

Fire Department Promotions- Langue added to home rules

Mr. Conte stated he had read over the langue and saw no problem with it, and all agreed it was pretty standard.

- Ms. Dobbins motioned to approve Fire Department Promotions as is, seconded by Ms. Beck.

Yes: Peggy Dobbins
Angela Beck
Joseph Conte

Motion unanimously approved.

- With no further business presented to the Commission, the meeting was adjourned at 2:35 p.m.



Commission Chairperson/Member



Commission Vice-Chairperson /Member

Date Approved: 5-12-21

*Civil Service Commission
JC/PD/AB*