



# CITY OF NORTON

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Mayor Mike Zita

## BOARD OF CONTROL MEETING MINUTES

Wednesday, January 06, 2021

**TIME:** 2:00 pm – Zoom Meeting- Live Stream (YouTube)

**PRESENT:** Mayor Mike Zita  
Robert Fowler, Administrative Officer  
Pamela Keener, Finance Director  
Dennis McGlone, President of Council  
Joe Kernan, Vice President of Council

**ALSO**

**PRESENT:** Shannon Szittai, Administrative Assistant

**ABSENT:**

Mayor called the Board of Control meeting to order at 2:07 pm.

**CONSIDERATION OF MINUTES:**

None at this time.

**NEW BUSINESS:**

1. Enter into an agreement with Gardiner for the period 01/01/2021 through 12/31/21, in the amount not to exceed \$7,500.00.

Mr. Fowler stated this is our annual service contract for maintenance. Ms. Keener requested a report from them. Mr. Kernan made a motion to approve and Mr. McGlone seconded the motion.

**ROLL CALL YEA VOTES:** Kernan, McGlone, Mayor, Fowler, Keener  
**NAY VOTES:** None

*Motion passed unanimously.*

2. Enter into a contract with Gardiner for HVAC sterilization equipment for Fire Department, in the amount not to exceed \$18,000.00.

Mr. Fowler said this is a unit that will purify the air and kill viruses in the air. It will be coming out of their Capital Budget. Mr. Kernan made a motion to approve and Mr. McGlone seconded the motion.

**ROLL CALL YEA VOTES:** Kernan, McGlone, Mayor, Fowler, Keener  
**NAY VOTES:** None

*Motion passed unanimously.*

There being no further business, Mayor motioned the meeting adjourned and Mr. Kernan seconded at 2:12 pm.



Mike Zita

Mayor



Pamela Keener

Finance Director

Date approved: 03-03-21