



Mayor Mike Zita

# CITY OF NORTON

4060 Columbia Woods Drive  
Norton, Ohio 44203

Offices: 330-825-7815 Fax: 330-825-3104  
Website: [www.cityofnorton.org](http://www.cityofnorton.org)

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## Board of Control

Council Chambers  
Tuesday, February 17  
6:00 p.m.

## Agenda

- I. Roll Call
- II. Old Business
- III. New Business
  1. To award the purchase and installation of guard rails for the Service Department fuel tank pad in an amount not to exceed \$8,780.00.
  2. To award the purchase and installation of power supply for fuel pumps at the Service Department in an amount not to exceed \$6,548.00.
- IV. Minutes – February 2, 2026
- V. Adjournment

**NOTE:** During the meeting, a live video-stream can be accessed from [www.cityofnorton.org](http://www.cityofnorton.org). Clicking on the Broadcast Norton icon will connect you to the City of Norton YouTube link.

# NORTON SERVICE

DEPARTMENT

## Board of Control

### Fuel Tank Pad Guard Rail

Dear Board Members,

I am requesting approval for the purchase and installation of guard rail around the bollards that were installed at the fuel pad. Due to an oversight and lack of explicit drawings prior to my employment, the bollards were installed too far apart and the State Fire Marshall will not approve them as they are currently installed. The guard rail will meet the requirements and allow for permit approval.

Attached please find two estimates for guard rail to be attached to the existing bollards along the perimeter of the fuel pad. We recommend awarding the lower quote by Lake Erie Construction Company in the amount of \$8,780.00.

I appreciate your consideration and approval of this request. Please let me know if you have any further questions regarding the fuel pad guard rail.

Sincerely,



Vince Magazine  
Assistant Service Director



330-825-7815 x400



vmagazine@cityofnorton.org



3355 Dorothy Court  
Norton, OH 44203





Outlook

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## Norton Service Center Guardrail

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From Dan King <dan@perrinasphalt.com>

Date Fri 1/30/2026 9:59 AM

To Vincent Magazine <vmagazine@cityofnorton.org>

 2 attachments (171 KB)

GUARDRAIL 3006HDG DOUBLE BUFFER.pdf; guardrail 3053HDG 6 INCH FLARE.pdf;

Vince,

Please find details from the Southway Fence Company attached. They would use the double buffer at corners and have modified them before and said they make a nice corner and the 6" flares would occur at 4 ft openings. Our cost below includes project management/coordination, removal of existing safety covers and paint bollards safety yellow.

Guardrail/Paint cost = \$10,500.00

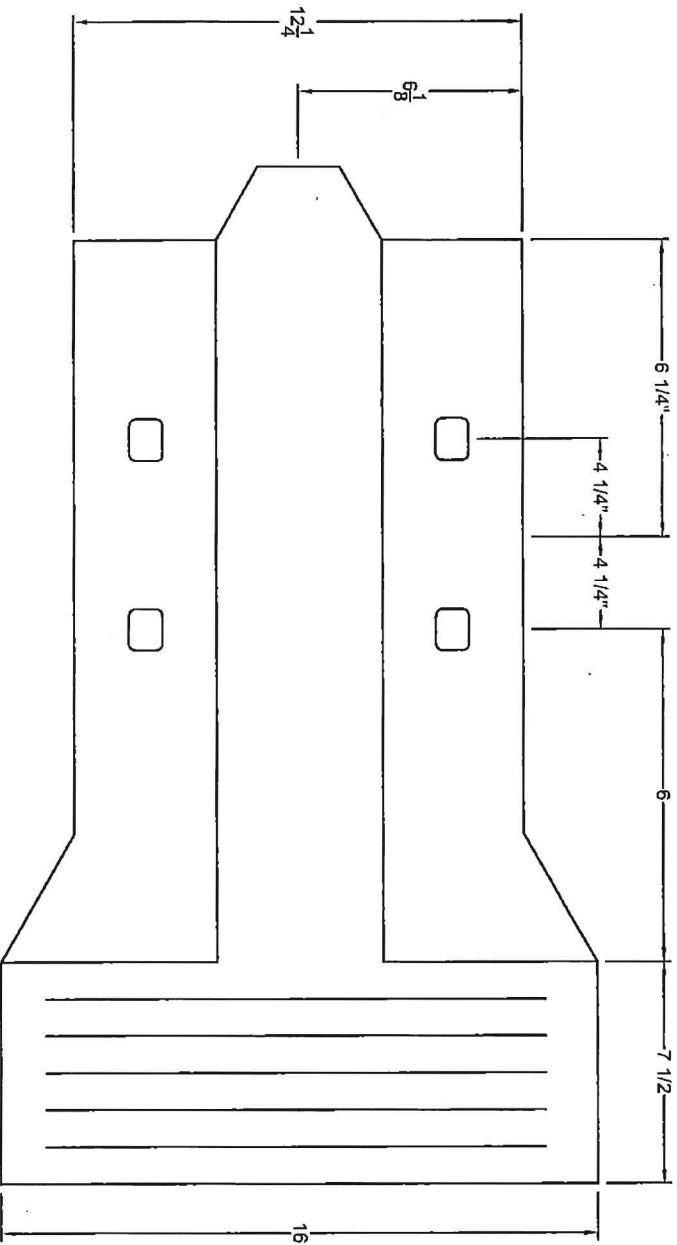
Respectfully,

*Daniel J. King*  
Perrin Asphalt and Concrete  
525 Dan Street  
Akron, OH 44310  
ph. 330-253-1020  
fax. 330-253-1042

Our Website: [https://link.edgepilot.com/s/94adb0b8/oqg7Xf4xBkq7EesZWV4Z\\_Q?u=http://www.perrinasphalt.com/](https://link.edgepilot.com/s/94adb0b8/oqg7Xf4xBkq7EesZWV4Z_Q?u=http://www.perrinasphalt.com/)  
<https://link.edgepilot.com/s/e3280a64/3Wx0TuGgrUyz46ADztYyHg?u=http://www.pkcrushing.com/>

Links contained in this email have been replaced. If you click on a link in the email above, the link will be analyzed for known threats. If a known threat is found, you will not be able to proceed to the destination. If suspicious content is detected, you will see a warning.





not to scale

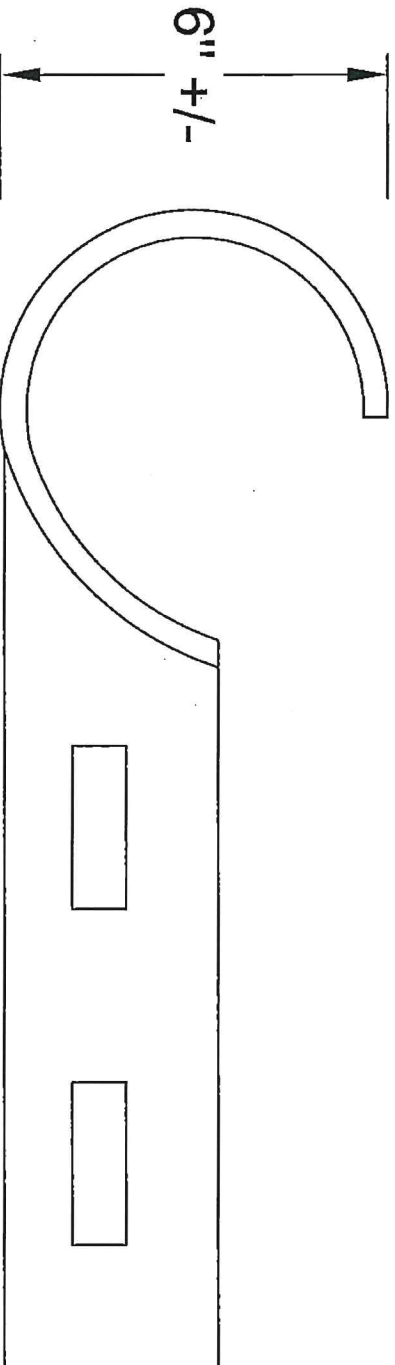
**Gregory**

# MATERIAL LIST

12 GA.

## REMARKS

Standard Packaging 30 pcs. per skid



6" +/-

not to scale

\*\*\*ALL DIMENSIONS MEASURED IN INCHES (IN) UNLESS OTHERWISE NOTED\*\*\*  
 \*\*\*DOMESTIC MATERIAL REQUIRED\*\*\*  
 \*\*\*MUST BE MELTED AND MANUFACTURED IN U.S.A.\*\*\*

12GA Curb

PART NUMBER	WEIGHT (LBS)	GALV. SPEC
3053B	21.6	Black
3053HDG	23	A-123
3053PG4	23	A-525

GREGORY HIGHWAY PRODUCTS  
 4100 13TH ST. S.W.  
 CANTON, OHIO 44710

Revision Date	06-28-2016
Revised By	ANS
Approved By	ELB
Issued Date	06-28-2016



# NORTON SERVICE

DEPARTMENT

## Board of Control

### Fuel Pump Station – Electrical Proposal

Dear Board Members,

I am requesting approval for the purchase and installation of the power supply required to energize the fuel pumps at the Service Department. This will include all electrical components and emergency safety features. Due to an oversight prior to my employment, the electrical power supply and materials were not included in the fuel tank scope of work which included the emergency stop button and shut offs that are required by the State Fire Marshall for permit approval.

Attached please find two estimates for the fuel tank power supply. We recommend awarding the lower quote by Haywood Electric Inc. in the amount of \$6,548.00.

I appreciate your consideration and approval of this request. Please let me know if you have any further questions regarding the scope of work provided for the fuel pump station electrical proposal.

Sincerely,



Vince Magazine  
Assistant Service Director



330-825-7815 x400



vmagazine@cityofnorton.org



3355 Dorothy Court  
Norton, OH 44203

O.D. Miller Electric Company, Inc.

1115 W. Main St.  
Louisville, Ohio 44641

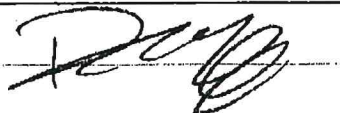
## Proposal

DATE	PROP. NO.
2/3/2026	13052

<b>BILLING NAME / ADDRESS</b>
Norton Service Garage 3455 Dorothy Ct Norton, Ohio 44203

QTY	DESCRIPTION	COST	TOTAL
	<ul style="list-style-type: none"><li>-Supply &amp; install (2) 120 volt 20 amp circuit to fuel tanks</li><li>-Supply &amp; install (1) 120 volt 20 amp circuit for fuel dispensing controller</li><li>-Supply &amp; install explosion proof boxes, conduit and fittings per NEC</li><li>-Supply &amp; install (1) empty chase for communication wiring to fuel dispensing controller</li><li>-Conduit from 1st tank to 2nd tank to be run overhead and attached to bracing on fuel tanks</li><li>-Conduit from stubbed up conduit to 1st tank and controller to be run on concrete pad</li><li>-Permit and inspection included</li><li>-All work to be performed during normal business hours</li><li>-Base bid does not include prevailing wage rate</li></ul> Total  Payments due as the job progresses, not to exceed 30 days past the invoice date.  Regarding Change Orders: O.D. Miller Electric Company shall be entitled to rely on any verbal or written directive to proceed with extra work, and absent an agreement to a lump sum price in a written change order, then ODM shall be paid for the extra work based on actual time and material and equipment costs at ODM'S then prevailing rates according to ODM'S accounting. All costs shall be subject to overhead of 25% and profit markup of 10% of actual costs. In the event of any dispute regarding material costs, then ODM'S time and material tickets or other cost documentation shall in all instances control.	7,625.00	7,625.00
This proposal may be withdrawn by us if not accepted within 30 days.		<b>TOTAL</b>	\$7,625.00

SIGNATURE





# ***HAYWOOD ELECTRIC INC.***

**COMMERCIAL-RESIDENTIAL-MAINTENANCE**

*P.O. Box 733  
Barberton, Oh 44203*

*Phone 330-745-0021  
Fax 330-745-2997*

January 28, 2026

City of Norton (Service Department)  
Vince magazine

**RE: Fuel station power Budget**

Dear Vince,

Haywood Electric Inc; is pleased to submit the following electrical proposal for the above-referenced project. The following items are to be installed and are included in this proposal. **Please be sure to read the proposal and make sure all wanted items are included.**

**Budget scope**

- Installation of power supply for 2 fuel pumps
- Installation and supply of breakers to power pumps
- Removal of existing seal-offs and installation in proper direction will be completed
- Install class 1 division 1 Raceways with proper fittings and seal-offs as needed to feed pumps
- Pull in feeds to pumps as needed
- Installation of mineral and Chico in all seal-offs
- Install Emergency Stop button with proper signage as required
- Install contactors and controls for shut off as needed in existing trough

**\*\*Note**

This is a preliminary budget once approved drawings are completed, a revised scope of work can be given

**Budget COST \$ 6,548.00**

**Please be sure to read the proposal and make sure all items wanted are included.**

**We have included all the above-mentioned items in this proposal. Along with all electrical components needed to complete. If any additional work is to be completed above and beyond this proposal, the final price may need to be adjusted.**

TERMS: Progress billing based upon percentage of completion; net invoice due within 10 days of invoice date. All overdue balances are subject to a 2% penalty. THIS QUOTE IS VALID FOR THIRTY DAYS. Haywood Electric accepts cash, checks and all major credit cards.

Haywood Electric Inc. provides the greatest possible value with every service we provide. We thank you for the opportunity to bid on the above-mentioned project. Should you have any questions regarding our quote please feel free to contact our office at 330-745-0021

Sincerely,  
Michael Seifert  
Haywood Electric Inc.  
Estimator/ Project Manager  
(330) 592-0873



# CITY OF NORTON

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Mayor Mike Zita

## Board of Control Minutes

Monday, February 2, 2026

Mayor Zita called the Board of Control meeting to order at 6:00 p.m.

### Roll Call:

Mayor Mike Zita

Michael Rorar, City Administrator

Pamela Keener, Finance Director (excused)

Don Harbert, President of Council

Doug DeHarpart, Vice President of Council

### Also Present:

Emma Hutchison, Secretary

### Old Business – None.

### New Business

#### 1. Ohio Department of Transportation Agreement

Mr. Rorar clarified with Mayor Zita which roads that this project covered. Mr. Harbert stated that he looked at the cost of the work and wanted to confirm that it aligns with the budget since the total cost to the city for this project is \$734,000.00 upon completion. Mr. Rorar stated that he had been in contact with ODOT regarding the project and discussed boring of water lines with Council. Mr. Harbert moved to approve. Mr. DeHarpart seconded.

Roll Call: Yes: Harbert, DeHarpart, Zita, Rorar

No: None

Motion passed unanimously.

#### 2. Joint Funding Agreement for Water Resource Investigations

Mr. Rorar discussed that in 2019, gauges were installed and annual fees were paid. He stated that the price increased this year because one of them needs to be rebuilt and discussed the portion of the cost that the city is responsible for paying. The location of the item that needs to be rebuilt is at Wolf Creek near Barberton. Mr. DeHarpart asked if the gauges would provide historical data on the flow of water that could be utilized to apply for grants for similar projects. Mr. Rorar responded that it could and that the city could ask that question. Mayor Zita pointed out that the car dealerships on Barber Road typically move cars to higher ground during flooding events and that this system could allow them more time to prepare in such events. Mr. DeHarpart asked who at the city is notified when the alert system goes off and Mr. Rorar responded that he is alerted as well as Assistant Service Director Vincent Magazine. Mr. DeHarpart then asked if a Nixle is sent to businesses to alert them and noted

that the city should send a Nixle to the businesses during such events. Mr. DeHarpart moved to approve. Mr. Harbert seconded.

Roll Call: Yes: DeHarpart, Harbert, Zita, Rorar

No: None

Motion passed unanimously.

### 3. LED Light Fixtures with Integrated Motion Controls

Mr. Rorar stated that this project was looked at last year and budgeted for this year. He mentioned that this is a needed upgrade. Mayor Zita stated that the motion sensors would allow lights to be turned off if nobody is in an office, saving money on the electric bill. Mr. Harbert moved to approve. Mr. DeHarpart seconded.

Roll Call: Yes: Harbert, DeHarpart, Zita, Rorar

No: None

Motion passed unanimously.

### Minutes

January 20, 2026 minutes were unanimously approved as submitted.

### Adjournment

There being no further business to come before the Board of Control, the meeting adjourned at 6:08 p.m.

*Respectfully submitted,*

Approved:

\_\_\_\_\_  
Emma Hutchison, Secretary

\_\_\_\_\_  
Mayor Zita Date

Note: These minutes are not verbatim. A full recording is available on the city website.