

# PARKS & CEMETERY BOARD CITY OF NORTON

## Wednesday, March 18, 2015

The Park and Cemetery Board of the City of Norton, Ohio convened for a public meeting in Council Chambers of the Safety Administration Building. Vice-Chairperson Gibson called the meeting to order at 5:35p.m.

### ATTENDANCE:

**PRESENT:** Ruth Stimac, Ada Waltz, Tracy Ranier, Neva Gibson, Jesse Prather

**ABSENT:**

**ALSO PRESENT:** Valerie Wax Carr

### NEW BUSINESS:

Chairperson Stimac stated that the elections will be first on the agenda. Chairperson Stimac called for any nominations for the Chairperson. Ms. Ranier nominated Ruth Stimac for Chairperson and Ms. Ada Waltz nominated Neva Gibson for Chairperson. Ms. Stimac called for roll call. The roll call was taken and Ms. Gibson was chosen for Chairperson. Ms. Stimac called for any nominations for Vice-Chairperson and Ms. Gibson nominated Ms. Stimac. Ms. Stimac called for roll call. The roll was taken and Ms. Stimac was chosen for Vice-Chairperson. Chairperson Stimac then called for nominations for the Planning Commission and Ms. Gibson nominated Ms. Stimac to the Planning Commission. The board tabled the nomination for the Planning Commission until information was looked into.

Chairperson Stimac then asked Ms. Ranier to talk about the Little Libraries and Ms. Ranier talked briefly about having boxes made in different areas in the city for books to be exchanged for reading for the citizens and that she had talked to the Library and they would be happy to talk more to her concerning doing the project. The website for this information is [Littlelibraries.org](http://Littlelibraries.org).

### OLD BUSINESS:

Chairperson Stimac stated that the next part is Clean up Day. Ms. Wax Carr stated that we have revamped it up and made it more expansive so we renamed it Norton Green up Community Work Day and they have come up with a tee shirt for the year. She stated that they expanded the time up an hour and we have added a trash scavenger hunt and there will be prizes and what we are looking at is like bingo cards like if you find a water bottle you would check it off. Ms. Wax Carr stated that there will be a participation tee shirt that will be available. She stated that the Adopt a Spot groups will be involved also this day. Ms. Wax Carr stated that the green will be a safety green so there will avoid to passing out safety vests. Ms. Wax Carr stated that they are trying to get everyone to stay after for the whole program. She stated that they will have a light breakfast and also there will be a different lunch maybe some kind of a combo. There will be a pickup of the bags with all the stuff in the bag that everyone will need to have for the trash pickup. We would like to have everyone preregister by April 13<sup>th</sup> so we know how many tee shirts we will need. An example of the itinerary is attached. She stated that the goal is to maybe have all of it done by around 1:00pm. Ms. Gibson asked if there was a rain date and Ms. Wax Carr stated that it is rain or shine unless it is a torrential downpour. She would like to have the parks board there to help out with the adult to be with the children on the clean up. Ms. Gibson stated that last year she sent out flyers to the organizations in the high school and she should be able to do the same thing. Ms. Ranier stated that Ms. Gibson takes care of the high school and she will take care of the middle school and Ms. Stimac stated that she can do the elementary.

Ms. Wax Carr stated that the second page of the flyer is promoting the veterans has a box in the hall for used flags that need to be destroyed and to talk about the recycle of old clothing to be brought here and put in the box to bring awareness to the citizens. She stated that they are not putting a date on the tee shirt so they can be worn again. Ms. Stimac asked Mr. Prather if he knew of anyone or groups that would want to help and Mr. Prather stated that the Moose club might be able to help. Ms. Wax Carr stated that she knew that some of the people on the clean up are also on Adopt a Spot she stated that they need to set the tone for Adopt a Spot and wants to set the time at 8:30am and she wants to focus them on that and then if they want to go out and clean up then they can do that. She stated that Springtime Flowers is going to do a little workshop and she stated that Tom Dayton stated he would like to do that but he is not able to do it at that time. Ms. Ranier questioned Ms. Wax Carr if there was going to give out seedlings and

Ms. Wax Carr stated that not right now but maybe next year we could look at that. Ms. Wax Carr stated that they have eighteen sponsors so far. The board discussed more about Adopt a Spot.

Ms. Wax Carr stated that she is having trouble receiving information by Mr. Beggert for the gazebo and Ms. Gibson stated she will try to contact him. Ms. Wax Carr stated that she has the information of an amount but we need to the information when we can start it. She stated that she needs to get a timeline so they can figure out what could be done. Ms. Ranier stated that maybe as a plan b we could check about having Williams concrete do it as a donation. There was more discussion of the gazebo and Ms. Waltz stated that this is why she feels that the board needs to make committee heads so we can get more organized so Ms. Wax Carr knows who to go to on the different projects and she doesn't want like five people approach the same people on the projects. It would be easier to go to one person. There was more discussion concerning the different committees.

Chairperson Stimac questioned Ms. Wax Carr about the planters and she stated that is what they need to get started on that next and she is trying to get a waiver form from the city so as not to have any problems for the city. Ms. Gibson stated that the Girl Scouts and Boy Scouts signed waivers for their groups. Ms. Wax Carr stated that she is having a waiver drawn up so they will all be signing waivers. Chairperson Stimac stated that she would like to see guidelines for the caretakers for the planting and Ms. Wax Carr stated that she would like to have that around the first week of April. Chairperson Stimac asked Ms. Wax Carr if the board would be receiving a tee shirt and wanted to see if it could have Parks & Cemetery Board on it and Ms. Wax Carr stated they would receive it but not with that on since it is going to be an initial run on it. Ms. Wax Carr stated that they could do it if they wanted to do it on their own.

Mr. Prather brought up to the board about the building of the school and would like to see if the dirt from the schools could be brought into the cemeteries in the low spots and would like to see that on the next agenda. Ms. Wax Carr stated that when the widening of Cleveland Massillon Road the city will be getting a large supply of clean fill dirt and they will be renting a machine to strain the dirt when they do the road so it will be clean dirt.

Ms. Ranier stated that she loves the logo of Green Up Norton and Ms. Wax Carr stated that they went through a lot of logo information to get that. Chairperson Stimac stated that we might want to have a big board and have the cleaners that come out to put their handprints with their name under it and we could have it for the coming years. Ms. Ranier stated that she could be able to get a box of the paint and the sponge brushes for the board to do handprints. Ms. Wax Carr stated that the Parks & Cemetery Board will be recognized the day of Green Up Norton.

Ms. Ranier stated that she knows that they will all be exhausted after that day but the Norton Ciderfestival Reverse Raffle is the night of April 25, 2015 at 6:00pm at the Slovene Center in Barberton. Ms. Ranier stated that maybe for the next meeting we could fill the bags and have them ready for that day for the clean up. Chairperson Stimac asked if the stuff would be ready for the meeting and Ms. Fisher stated she would check with Ms. Wax Carr and let her know that the board will be willing to fill the bags if they have the stuff for the clean up.

#### **CONSIDERATION OF MINUTES:**

The board reviewed the minutes of Wednesday, February 25, 2015. Chairperson Stimac called for a motion to approve the minutes from February 25, 2015. Ms. Gibson made a motion to approve the minutes as submitted and Ms. Stimac seconded the motion. **Roll Call: Ms. Gibson – Yes, Ms. Stimac – Yes, Ms. Waltz - Yes, Ms. Ranier – Yes and Mr. Prather - Yes. The minutes were approved 5 - 0.**

#### **ADJOURNMENT:**

Chairperson Stimac stated the next meeting would be Wednesday, April 15, 2015. With no further business coming before the Board, Chairperson Stimac adjourned the meeting at 7:00p.m.

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Parks and Cemetery Board Chairperson/or Vice-Chair

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Parks & Cemetery Board Vice-Chair/or Member

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Date:

Final minutes approved and signed at the meeting on April 15, 2015 and signed original is on file with the Clerk of Council.