A GROWING COMMUNITY
NORTON

Mayor Mike Zita

Parks & Cemetery Board Memorandum

To: Karla R. Richards, Clerk of Council

From: Paula Fisher, Boards & Commissions Secretary

Date: 2/27/14

Re: Approved/Signed Parks & Cemetery Board Minutes July 24, 2014

Attached you will find a copy of the approved/signed minutes from the Park & Cemetery Board meeting held on Wednesday, July 24, 2014

Please note that the original document has been forwarded to, and will be on file with the Clerk of Council for the official record.

E-Mail: Mayor (per Admin. Asst.)
Administrative Officer
Finance Director
Law Director
Superintendent of Building & Zoning
Municipal Engineer
Council (7)
Parks & Recreation Board (5)

CC: Parks Crew Leader
PRB File/Posting

PARKS & CEMETERY BOARD
CITY OF NORTON

Wednesday, July 24, 2013

The Park and Cemetery Board of the City of Norton, Ohio convened for a public meeting in Council Chambers of the Safety Administration Building. Chairperson Lisa Merrick called the meeting to order at 5:00p.m.

ATTENDANCE:

PRESENT: Lisa Merrick, Ruth Stimac, Neva Gibson

ABSENT:

ALSO PRESENT:

NEW BUSINESS:

Chairperson Merrick stated that she would like to thank Scott Testa for the service on the Parks & Cemetery Board and the board agreed.

Chairperson Merrick stated that she had a group of about fifteen young boys and men show up on June 29, 2013 for clean up at the Western Star Cemetery and they filled about thirty bags after they cleaned the whole cemetery. Chairperson Merrick stated that she sent a thank you note to David Housley. She was contacted by members of Kiwanis concerning the interest in resurrecting the gazebo at the center of town, and they have discussed it with other groups. They are aware of what needs to be done and they are looking at doing the work themselves. Ms. Gibson stated that after touring the parks, it is a project that is definitely needed and having it at the center of town, she is grateful that the Kiwanis are thinking about that.

Chairperson Merrick stated that the next item is an appointment for the Planning Commission and Ms. Fisher stated that with information that came to light, the board would need to table the appointment and Ms. Merrick stated that yes we are tabling it. Ms. Gibson stated that she is interested in the appointment and Ms. Stimac asked Ms. Gibson if she would have the time to do it, and Ms. Gibson stated that yes she would be able to do it. Ms. Fisher stated that she spoke to the Mayor prior to the meeting and stated that he will be appointing Mr. Bill Courson to the Parks & Cemetery Board and stated that he was Planning Director for the City of Barberton and is on the Board of Zoning Appeals. Ms. Fisher stated that the Mayor would like to have him appointed to the Planning Commission from the Parks & Cemetery board. The board tabled the appointment to the Planning Commission.

OLD BUSINESS:

Chairperson Merrick stated that the 1812 headstones have arrived at the service garage and she will be meeting with Vern Tenney to have them place at Western Star Cemetery. She stated that the stones are more of a flat granite marker and the stones were paid for by the 1812 group.

Ms. Gibson stated that she spoke to Mr. Pritchard about the grants and she stated he told her that there was a gentleman, his name is Damien Shipley, that works for the state and she stated that Mr. Pritchard said they need to collect a great amount of information when writing a grant. Mr. Pritchard talked at length with Ms. Gibson about everything that needs to go into the grant writing and he stated that he would be happy to help her with it. Ms. Stimac stated that you need to get as much information you can, like how many residents, how many children, how you want it to look and the write the grant. Ms. Gibson stated that maybe we should have a liaison that lives in Frashure allotment that could work with the parks board and that way we could keep up with the information.

Ms. Stimac stated that her son and friend have a preliminary plan for the Frisbee Golf layout and they are going to meet again to figure out a few more things. She stated they had walked the property and she had expressed the concerns of being in the back and they will not have a problem. Ms. Stimac stated that they can bypass the area behind the Administration building.

Chairperson Merrick stated that we will adjourn the meeting for now and then we will go on to the tour of the Woodbine property.

CONSIDERATION OF MINUTES:

The Board reviewed the minutes of Wednesday, June 19, 2013. Chairperson Merrick called for a motion to approve the minutes. **Ms. Stimac moved to approve the minutes as submitted. Ms. Gibson seconded the motion. ROLL CALL: Ms. Stimac – Yes, Ms. Gibson – Yes, Ms. Merrick – Yes. The motion passed 3 –0. Minutes were signed and processed accordingly.**

ADJOURNMENT:

Chairperson Merrick stated the next meeting would be Wednesday, August 21, 2013. With no further business coming before the Board, Chairperson Merrick adjourned the meeting at 6:00p.m.

Ruth Stimac
Parks and Cemetery Board Chairperson/or Vice-Chair

Lisa A Merrick
Parks & Cemetery Board Vice-Chair/or Member

2/26/14
Date:

Final minutes approved and signed at the meeting on February 26, 2014
and signed original is on file with the Clerk of Council.