

**PARKS & CEMETERY BOARD  
CITY OF NORTON**

**Wednesday, February 13, 2013**

The Park and Cemetery Board of the City of Norton, Ohio convened for a public meeting in Council Chambers of the Safety Administration Building. Chairperson Lisa Merrick called the meeting to order at 5:04p.m.

**ATTENDANCE:**

**PRESENT:** Lisa Merrick, Scott Testa, Ruth Stimac

**ABSENT:** Kelly Holderbaum, Neva Gibson

**ALSO PRESENT:** John Conklin

**NEW BUSINESS:**

Chairperson Merrick stated that the board would be moving forward with the sign for the Western Star Cemetery and we are waiting for the approval from Mr. Ryland and then we will get a purchase order to have the sign made by Power Graphics. There was discussion if there were any grammatical errors on the proof, and Mr. Testa was giving his opinion on the grammatical errors.

Chairperson Merrick stated that the board would be making a resolution for the Norton Center Cemetery to have the Graveyard Groomers to come in and help with the fixing of the cemetery and the date set for the seminar is October 11, 2013 and the date for repairing is set for October 12, 2013. She stated that the work will be done for free. Chairperson Merrick read the resolution for the group and asked the board for a motion for the resolution. **Ms. Merrick moved to approve Resolution #2013-01 as submitted. Ms. Stimac seconded the motion. ROLL CALL: Ms. Merrick – Yes, Ms. Stimac – Yes, Mr. Testa – Yes. The motion passed 3 - 0 approving Resolution #2013-01.**

Chairperson Merrick stated that she had a booklet from another cemetery that she brought so the board could look it over to see what they do at the cemetery. Chairperson Merrick stated that she will be contacting the newspapers and advertising the information. Mr. Testa questioned where the seminar is going to be held and Ms. Stimac questioned if there would be any problems with union workers and Chairperson Merrick stated that she would talk to everyone to find out the answers to all the questions. Ms. Stimac asked if the seminar is open to the public and Ms. Merrick stated that Ms. Holderbaum would know more but she is not here. Mr. Testa asked if they want volunteers on Saturday or is it just self contained since they know what they are doing and Chairperson Merrick stated she would check. Ms. Stimac stated she found the application concerning the seminar and the following day information.

Chairperson Merrick stated that she received an email from Tom Dayton of Dayton's Nursery stating he would like to donate 2 larger trees to be planted for Arbor Day in the park. He asked if she knew what type of tree the city would need in the park and she stated that she had quotes from him a couple years before for maple trees for the Norton Center Cemetery and wanted to know if Mr. Dayton would still donate them to the city just for the cemetery. Chairperson Merrick asked if they are still having anything for Arbor Day and Ms. Fisher stated that she would need to check with Ann Campbell to see if they are still having anything. There was more discussion about the trees.

Mr. Conklin brought it to the attention of the board about the article in the paper about Ohio is looking for the biggest trees. Chairperson Merrick stated that the ones in Norton Center should be rivals for the biggest trees. Mr. Conklin stated that they would like to find the biggest trees and Mr. Testa stated they may make a registry. Chairperson Merrick stated that when Mr. Seiwert was here he may have given her some information on the sizes of the tree. Ms. Stimac asked if they could nominate several trees and Mr. Conklin stated yes.

**OLD BUSINESS:**

**CONSIDERATION OF MINUTES:**

The Board reviewed the minutes of Wednesday, January 16, 2013. Chairperson Merrick called for a motion to approve the minutes. **Mr. Testa moved to approve the minutes as submitted. Ms. Stimac seconded the motion. ROLL CALL: Mr. Testa – Yes, Ms. Stimac – Yes, Ms. Merrick – Yes. The motion passed 3 - 0 approving the minutes. Minutes were signed and processed accordingly.**

**ADJOURNMENT:**

Chairperson Merrick stated the next meeting would be Wednesday, March 20, 2013. With no further business coming before the Board, Chairperson Merrick adjourned the meeting at 6:00p.m.

\_\_\_\_\_  
Parks and Cemetery Board Chairperson/or Vice-Chair

\_\_\_\_\_  
Parks & Cemetery Board Vice-Chair/or Member

\_\_\_\_\_  
Date:

Final minutes approved and signed at the meeting on May 15, 2013 and signed original is on file with the Clerk of Council.