



Mayor Mike Zita

Parks & Cemetery Board Memorandum

To: Karla R. Richards, Clerk of Council
From: Paula Fisher, Boards & Commissions Secretary
Date: 9/24/12
Re: Approved/Signed Parks & Cemetery Board Minutes August 22, 2012

Attached you will find a copy of the approved/signed minutes from the Park & Cemetery Board meeting held on Wednesday, August 22, 2012

Please note that the original document has been forwarded to, and will be on file with the Clerk of Council for the official record.

E-Mail: Mayor (per Admin. Asst.)
Administrative Officer
Finance Director
Law Director
Superintendent of Building & Zoning
Municipal Engineer
Council (7)
Parks & Recreation Board (5)

CC: Parks Crew Leader
PRB File/Posting

**PARKS & CEMETERY BOARD
CITY OF NORTON**

Wednesday, August 22, 2012

The Park and Cemetery Board of the City of Norton, Ohio convened for a public meeting in Council Chambers of the Safety Administration Building. Chairperson John Conklin called the meeting to order at 5:15p.m.

ATTENDANCE:

PRESENT: John Conklin, Lisa Merrick, Kelly Holderbaum, Neva Gibson

ABSENT: Scott Testa

ALSO PRESENT:

NEW BUSINESS:

Chairperson Conklin stated that the Board was at Williams Peace Park. Ms. Gibson stated that she first wanted to personally thank the Twin Brooks Garden club for continuing to do such an amazing job with the flower gardens at the park. Chairperson Conklin stated that the pine trees needed some mulch. The Board talked about the weeds and the trimming of the trees that need done. The Board thought the sign at Williams Peace Park looked very good. Ms. Merrick stated that in the 60's the land was deeded for public use and wanted to know if the property was though of for commercial development on the corner since it is prime real estate.

Chairperson Conklin stated the Board would cross the intersection to Williams Park to evaluate and give their recommendations. Ms. Merrick stated that Mr. John Moss sent her an email about the two parks here at the corner and asked her some questions about the parks concerning the road widening. The Board talked about the widening of the road and how much park area will be lost due to the widening. Chairperson Conklin stated the Board needs to walk toward the gazebo. Ms. Holderbaum stated city needs to replace the flag since it is so tattered. Chairperson Conklin wanted the minutes to show that the gazebo needs a power wash and coat of paint and looks like some of the legs are starting to rot. Chairperson Conklin stated that the soffits are rotting on the southwest side from not enough ventilation.

Chairperson Conklin stated that the Board had arrived at Helmick Park to talk about the concerns of that park. Chairperson Conklin stated that on the south side of the park was to be a road and where the slide is located would be on the side of the road. Ms. Merrick stated that the slide is the metal one that is out of date.

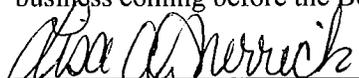
OLD BUSINESS:

CONSIDERATION OF MINUTES:

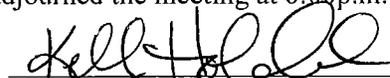
The Board reviewed the minutes of Wednesday, August 22, 2012. Chairperson Conklin called for a motion to approve the minutes. **Ms. Holderbaum moved to approve the minutes as submitted. Ms. Merrick seconded the motion. ROLL CALL: Ms. Holderbaum – Yes, Ms. Merrick – Yes, Ms. Gibson, - Yes, Mr. Conklin – Yes. The motion passed 4 - 0 approving the minutes. Minutes were signed and processed accordingly.**

ADJOURNMENT:

Chairperson Conklin stated the next meeting would be Wednesday, September 19, 2012. With no further business coming before the Board, Chairperson Conklin adjourned the meeting at 6:00p.m.



Parks and Cemetery Board Chairperson/or Vice-Chair



Parks & Cemetery Board Vice-Chair/or Member

Date: _____