



Mayor Mike Zita

Parks & Cemetery Board Memorandum

To: Karla R. Richards, Clerk of Council
From: Paula Fisher, Boards & Commissions Secretary
Date: 12/6/12
Re: Approved/Signed Parks & Cemetery Board Minutes October 17, 2012

Attached you will find a copy of the approved/signed minutes from the Park & Cemetery Board meeting held on Wednesday, October 18, 2012

Please note that the original document has been forwarded to, and will be on file with the Clerk of Council for the official record.

E-Mail: Mayor (per Admin. Asst.)
Administrative Officer
Finance Director
Law Director
Superintendent of Building & Zoning
Municipal Engineer
Council (7)
Parks & Recreation Board (5)

CC: Parks Crew Leader
PRB File/Posting

**PARKS & CEMETERY BOARD
CITY OF NORTON**

Wednesday, October 17, 2012

The Park and Cemetery Board of the City of Norton, Ohio convened for a public meeting in Council Chambers of the Safety Administration Building. Chairperson Lisa Merrick called the meeting to order at 5:00p.m.

ATTENDANCE:

PRESENT: Lisa Merrick, Kelly Holderbaum, Neva Gibson, Scott Testa

ABSENT:

ALSO PRESENT:

NEW BUSINESS:

OLD BUSINESS:

Chairperson Merrick stated that she has an outline of the Rules and Regulations that she would like to have on the sign at Western Star Cemetery. She stated that it would have dates and times for decorations, when they may be picked up, and what is allowed to be placed at the cemetery. Chairperson Merrick stated that during mowing season the service department people have been picking them up and putting them back if the decorations were still alright. Mr. Testa stated that at the bottom of the sign it should have the Codified Ordinance number or the General Order number so residents would know. Mr. Testa asked about things hanging on the back fence and Chairman Merrick stated that is part of the stuff they started taking the off when it looked bad. Chairperson Merrick stated that they will talk about the Western Star Cemetery headstone and she received from Becky Lukats the packet that she gives to each individual with everything the person gets, and that is what Mr. Norm Kendall got and it does state that it will be flat markers on the graves.

Chairperson Merrick called for a motion to make Resolution 2012-01 to continue with the Rules & Regulations concerning flat markers in the new section of Western Star Cemetery as it states in the Rules & Regulations of General Order 03-05. **Ms. Gibson moved to make the recommendation and Ms. Holderbaum seconded the recommendation. ROLL CALL: Ms. Gibson – Yes, Ms. Holderbaum – Yes, Mr. Testa – Yes and Ms. Merrick – Yes. The motion passed 4 – 0 approving the recommendation.**

Chairperson Merrick stated that they will continue with the information for Frashure Park. Ms. Gibson stated that the first thing that would need to be done would be to get the playground dismantled and taken away. Chairperson Merrick stated that the area is taped off so no one should be using it. The board talked about the baseball field at Frashure has major concerns and there is a field that isn't even used and it could possibly be used to relocate the baseball field and maybe the soccer group. Mr. Testa stated that he would like to make a recommendation for Frashure Park to remove the playground equipment and get a plan together to re-evaluate the property to utilize it better.

Chairperson Merrick called for a motion to make Resolution 2012-02 to remove unsafe playground equipment and need a comprehensive plan to reevaluate and utilize land use and parking. Add a new softball field in the back of the park if feasible and relocate girls slow pitch softball from Loyal Oak to Frashure Park eventually. **Ms. Gibson moved to make the recommendation and Ms. Holderbaum seconded the recommendation. ROLL CALL: Ms. Gibson – Yes, Ms. Holderbaum – Yes, Mr. Testa – Yes and Ms. Merrick – Yes. The motion passed 4 – 0 approving the recommendation.**

Ms. Gibson stated that should we go on to Williams Park or wait for Mr. Conklin? Mr. Testa asked Ms. Gibson what did she think about Williams Park and Ms. Gibson stated that first and foremost, the American Flag needs to be replaced. She also mentioned other things that needed done and she stated that she would really like to see some decorations since it is in the center of town. Ms. Merrick stated that maybe the pine trees could just be done. Mr. Testa stated that if the widening of Cleveland Massillon Road does happen, then you will be having shifting of the park and once all the plans are finalized then you have it in the bid to say what the city wants done at the park and have it all done at the same time. Mr. Testa stated that so much needs to be done there but the City will probably not do anything until the widening takes place.

Ms. Merrick asked about Edison Park and was told by Mr. Testa that years ago the baseball association paid \$1.00 a year to use the area and maintained it. Mr. Testa stated that he hopes it is still being used today.

Ms. Gibson stated that what she would like to see at Loyal Oak Park is to relocate the girl's slow-pitch softball so soccer would have all the fields. Mr. Testa stated that the other issue is the land that Mr. Grubb owns and that is a matter of money. Ms. Dixon and Mr. Weisbarth of the Soccer Association were to check on the property to see if Mr. Grubb would be interested in selling the property and for how much. Chairperson Merrick stated that she saw a JV group playing football on the field at Columbia Woods field and she spoke to one of the people and stated that she was part of the Parks & Cemetery board and he stated one thing needs to be done and that was to get rid of the geese. Mr. Testa stated that in Fairlawn they have an area that has 2 ponds and the association bought alligator heads and anchored in and they do not have anymore geese.

Ms. Gibson stated that the only thing in Columbia Woods Park is having a lock on the aerator. Ms. Gibson stated that Norton Center Cemetery needs to be maintained better and the headstones need to be fixed and bushes need to be kept trimmed. Ms. Gibson stated that the equipment at Helmick Park needs to be removed also and the area could possibly used by the soccer group.

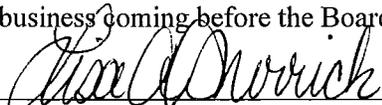
Mr. Testa asked about Tree City and Ms. Gibson spoke about the information that she would need to get so she could get the paperwork to apply to be a Tree City again. Ms. Gibson stated that now the application has to be done on line. She stated that there are all kinds of information that could be used to come up to the amount that we need to become a Tree City. Ms. Fisher stated to Ms. Gibson to contact Laura Starosta, Finance Director and see if she can get information for her.

CONSIDERATION OF MINUTES:

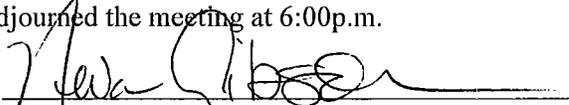
The Board reviewed the minutes of Wednesday, November 21, 2012. Chairperson Merrick called for a motion to approve the minutes. **Mr. Testa moved to approve the minutes as submitted. Ms. Merrick seconded the motion. ROLL CALL: Mr. Testa – Yes, Ms. Merrick – Yes, and Ms. Gibson – Yes. The motion passed 3 - 0 approving the minutes. Minutes were signed and processed accordingly.**

ADJOURNMENT:

Chairperson Merrick stated the next meeting would be Wednesday, November 21, 2012. With no further business coming before the Board, Chairperson Merrick adjourned the meeting at 6:00p.m.



Parks and Cemetery Board Chairperson/or Vice-Chair



Parks & Cemetery Board Vice-Chair/or Member

Date: