A GROWING COMMUNITY
NORTON

Mayor David L. Koontz

Parks &Cemetery Board Memorandum

To: Karla R. Richards, Clerk of Council

From: Paula Fisher, Boards & Commissions Secretary

Date: 11/17/11

Re: Approved/Signed Parks & Cemetery Board Minutes September 21, 2011

Attached you will find a copy of the approved/signed minutes from the Park & Cemetery Board meeting held on Wednesday, September 21, 2011

Please note that the original document has been forwarded to, and will be on file with the Clerk of Council for the official record.

E-Mail: Mayor (per Admin. Asst.)
Administrative Officer
Finance Director
Law Director
Superintendent of Building & Zoning
Municipal Engineer
Council (7)
Parks & Recreation Board (5)

CC: Parks Crew Leader
PRB File/Posting

PARKS & CEMETERY BOARD
CITY OF NORTON
Wednesday, September 21, 2011

The Park and Cemetery Board of the City of Norton, Ohio convened for a public meeting in Council Chambers of the Safety Administration Building. Chairperson Scott Testa called the meeting to order at 5:15p.m.

ATTENDANCE:

PRESENT: Scott Testa, Lisa Merrick, Kelly Holderbaum, Pam Dixon

ABSENT: John Conklin

ALSO PRESENT:

I. NEW BUSINESS:

Chairperson Testa stated that the Board had Brenda Hlas at the meeting to discuss the basketball courts. Ms. Hlas stated that she had been fighting for the courts and stated that one council person didn't want them in Columbia Woods Park but she stated that where they were looking to put the courts would be to close to the children and didn't want to have problems with foul language. Ms. Hlas stated that since she was not going to be on council after December, which is why it was sent through to have it built so quickly. Ms. Hlas discussed more of where the courts could be in the area and they decided to have them placed in the parking lot across from the Administration building. Ms. Hlas stated that the courts would be college size with six hoops and there would be no lights on the courts. Ms. Hlas stated that the board may look at the Time Warner Cable fees which are to be used for the parks. Ms. Hlas discussed more of the money from the Time Warner Cable fees to inform the board that they may be able to use the money in the parks. Chairperson Testa stated that they were trying to find out how it was put through and by not coming to the Parks & Cemetery Board. He stated that there would be six hoops no lights and a fence. Ms. Hlas stated that there would be pylons so there would be no cars driving on it since the court will be only 4" thick.

Ms. Merrick asked about the Time Warner money if it was to be used only for the parks. Ms Hlas stated that Council passed legislation that the percentage has to be used for the park. It is to be used to purchase land for the parks and other things for the parks. Ms. Hlas discussed more on the Time Warner Cable fees and what it could be used for like capital improvements. Ms. Dixon stated that she would like to find out about getting money dedicated to Oak Leaf Park for the soccer fields. Ms. Hlas explained that the name is actually Loyal Oak Community Park not Oak Leaf Park and gave the history about the name of the park. Ms. Dixon stated that the fields at Loyal Oak Community Park need help. Ms. Hlas stated that it could be used for drainage and that kind of work. Ms. Dixon stated that it is good to know since the soccer association has done a lot of work on the fields. There was more discussion concerning the parks.
Ms. Hlas stated that if the money is not slated for the parks, she stated that it will probably just be used in the general fund. Chairperson Testa asked if there were any more questions. There were no other questions and Chairperson Testa thanked Ms. Hlas for coming tonight.

Chairperson Testa asked Ms. Dixon about the soccer fields. Ms. Dixon stated that they would like to do some reseeding but there is a large hole with PVC pipe and there is a gap that someone could get hurt that would need attention. Ms. Fisher stated that she would put an employee action gram in for Mr. Weinsheimer to check and have corrected. Ms. Dixon stated that the soccer board does not mow around the soccer nets because they are getting the bottom shredded. Ed Weisbarth stated he will do the weed whacking around the nets. Ms. Dixon also stated that the soccer group is still looking for land to purchase

for the soccer association. Ms. Dixon stated they are looking for about 20 acres. She stated that they would like to put up a portable net up on 14 15 field they would like to put up a 10' nylon fence to stop the balls from going into the woods and we can take it down at the end of the year and we just need permission to do that. Ms. Dixon stated they would like to get permission to roll the field and reseed the field after the football tournament is done. Chairperson Testa asked if the soccer association was in contact with Mr. Weinsheimer by email to let him know what is going on. Ms. Dixon stated that she thinks Mr. Weisbarth does email Mr. Weinsheimer with information about the soccer.

Chairperson Testa asked when the administration was going to start on the basketball courts. Ms. Fisher stated she had no information on it but would check with Ann Campbell on the update on the courts.

Ms. Merrick stated that she had given everyone a copy of the paper with the issue of person who has been taking care of the flowers at the corner and the cemetery. She also spoke to Ms. Gibson about the tree that was cut down at Cornerstone school and they found that it was not the tree that Ms. Merrick received and decided to place it in the park. Ms. Merrick spoke to Tom Dayton of Dayton's Nursery and he stated that we could go ahead and plant the tree.

II. **OLD BUSINESS:**

Chairperson Testa stated that the board has a letter which Ms Merrick wrote for Michael Landals for the completion of the Eagle Scout Project. Chairperson Testa asked Ms. Merrick to read the letter. Ms. Merrick read the letter and the Board members completed it by signing so Michael Landals can proceed to the Scouts. Chairperson Testa stated that the project looks very professional and that he should extend thanks to all who helped. Chairperson Testa stated that from start to finish, it was the smoothest running project that had come before the board. Mr. Landals thanked the Board for the letter, and proceeded to let the Board know that the dedication of the project would be October 1, 2011 and extended an invitation for the Board to come and share in the dedication. Mr. Landals stated that he has added a light to the project so there would be a light on the flag. There will also be a marker for all the services. Chairperson Testa stated they look forward to the dedication and thanked Michael for coming in and talking to the Board.

CONSIDERATION OF MINUTES:

The Board reviewed the minutes of Wednesday, August 17, 2011. Chairperson Testa called for a motion to approve the minutes. **Ms. Holderbaum moved to approve the minutes as submitted. Ms. Merrick seconded the motion. ROLL CALL: Ms. Holderbaum – Yes, Ms. Merrick – Yes, Mr. Testa – Yes, Pam Dixon – Abstained. The motion passed 3-0 approving the minutes. Minutes were signed and processed accordingly.**

ADJOURNMENT:

Chairperson Testa stated the next meeting would be Wednesday, October 19, 2011. With no further business coming before the Board, Chairperson Testa adjourned the meeting at 6:00p.m.

Parks and Cemetery Board Chairperson/or Vice-Chair

Pamela Dixon

Parks & Cemetery Board Vice-Chair/or Member

11-16-11

Date: