



Civil Service Commission

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To: Civil Service Commission (3) emailed
From: Janice Back, Civil Service Commission Secretary
Date: August 18th, 2016
Re: Approved, signed Civil Service Commission minutes for meeting held on June 20th, 2016

Attached you will find a copy of the approved, signed minutes from the Civil Service Commission meeting held on June 20th, 2016.

Please note the original, approved, signed minutes are hereby forwarded and on file with the Clerk of Council.

original on file: Karla Richards, Clerk of Council
hard copy: Posting/Stenographer/CSC file
emailed cc: CSC Members (3)
Mike Zita, Mayor
Valerie Carr, Administrative Officer
Justin Markey, Esq.-Director of Law
Ann Campbell, Administrative Assistant
Council Members (7)

City of Norton
CIVIL SERVICE COMMISSION

June 20th, 2016

*The Norton Civil Service Commission convened for a meeting in the
NFD OIC Office*

Chairperson Angela Beck called the meeting to order at 2:39 p.m.

Roll Call: Angela Beck
Judith Dynia
Peggy Dobbins
Absent: None
Invitee: Chief John Dalessandro, NPD

OLD BUSINESS:

- There was no old business to discuss at the present time.

NEW BUSINESS:

- Chief Dalessandro attended the meeting today to inform the CSC that a NPD Sergeant test is on the horizon. Chief Dalessandro stated that he wants the process to be thorough since this position is so critical to the department. Some of the suggestions he presented is as follows:
 - ✓ Increase the credits given for education
 - ✓ Look into possibly giving seniority credit, once established
 - ✓ Sending candidates (that pass the written test) one at a time for psychological evaluations (cost savings effort) until a decision is made as to which candidate is the best fit for the department
- After discussing each suggestion, the CSC members unanimously agreed to all of Chief's ideas.
- The goal is to have everything in order by the next meeting in July.

CONSIDERATION OF THE MINUTES:

- The minutes from May 12th, 2016 were presented, approved, and signed at today's meeting.
- With no further business coming before the Commission, the meeting was adjourned at 3:22 p.m.



Commission Chairperson/Member



Commission Vice-Chairperson / Member

Date Approved: 8-17-16