



Civil Service Commission

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To: Civil Service Commission (3) emailed
From: Janice Back, Civil Service Commission Secretary
Date: June 24th, 2016
Re: Approved, signed Civil Service Commission minutes for meeting held on
May 12th, 2016

Attached you will find a copy of the approved, signed minutes from the Civil Service Commission meeting held on May 12th, 2016.

Please note the original, approved, signed minutes are hereby forwarded and on file with the Clerk of Council.

original on file: Karla Richards, Clerk of Council
hard copy: Posting/Stenographer/CSC file
emailed cc: CSC Members (3)
Mike Zita, Mayor
Valerie Carr, Administrative Officer
Justin Markey, Esq.-Director of Law
Ann Campbell, Administrative Assistant
Council Members (7)

City of Norton
CIVIL SERVICE COMMISSION
May 12th, 2016

*The Norton Civil Service Commission convened for a meeting in the
NFD Administrative Secretary's Office*

Chair person, Angela Beck called the meeting to order at 2:37 p.m.

Roll Call: Angela Beck
Peggy Dobbins
Absent: Judith Dynia

Invitee: Valerie Wax Carr, Administrator

OLD BUSINESS:

- The CSC met to discuss the certification of the NFD FT Lieutenant Eligibility List.

Ms. Carr attended the meeting to ask if there were any other questions that the CSC might still have. The CSCs' concern was the fact that some candidates had 3 interviewers and some had 2 interviewers. She informed the CSC that the city's legal counsel suggested to drop the third interviewer's scores since he was not present for all 6 interviews. This should clear up any doubts that could be interpreted as an unfair advantage in the interviewing process. The CSC unanimously agreed that it would be best for all to have the same situation during an interview.

Both CSC members present agreed to certify the NFD FT Lieutenant Eligibility List.

NEW BUSINESS:

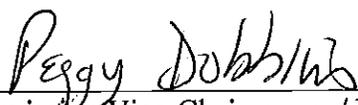
- There was no new business today.

CONSIDERATION OF THE MINUTES:

- The minutes from April 27th, 2016 were presented for signatures.
- With no further business coming before the Commission, the meeting was adjourned at 3:55 p.m.



Commission Chairperson/Member



Commission Vice-Chairperson / Member

Date Approved: 6-23-16