



# CITY OF NORTON

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Mayor Mike Zita

## BOARD OF CONTROL MEETING MINUTES MONDAY, OCTOBER 27, 2014

*corrected version per BOC 11-3-14*

**TIME:** 6:00p in Council Chambers

**PRESENT:** Mike Zita, Mayor  
Valerie Wax Carr, Administrative Officer  
Ron Messner, Finance Director  
Rick Rodgers, President of Council  
Charlotte Whipkey, Vice-President of Council

The Board of Control convened for this meeting at 6:00p. Mayor Zita called the meeting to order.

### CONSIDERATION OF MINUTES:

Mayor Zita presented the **Monday, AUGUST 18, 2014** Board of Control meeting minutes as written for approval. Mr. Messner motioned to accept the minutes as presented, Mr. Rodgers seconded. Mrs. Carr was not present at this meeting and therefore abstained.

**ROLL CALL** YEA VOTES: Mr. Messner, Mr. Rodgers, Ms. Whipkey, Mayor Zita  
NAY VOTES: None

***Motion passed with a vote of 4-0.***

### NEW BUSINESS:

1. *Approval of lease contract for a 2014 John Deere 544K Wheel Loader, for a 60 month term \$2,271/mo.*

Mrs. Carr stated that the Service Department's loader is 15+ years old and in need of expensive repairs requiring aged parts. The loader under consideration from Murphy Tractor & Equipment Co. is being offered at a good price in addition to a trade-in of \$30,000. It was discovered today that the unit we would receive would be a new **2014** unit at the same lease terms of the demo. This purchase was planned to be budgeted for next year but due to the current loader being out of service, and with its necessity during the winter months, the Administration is hoping that the Board of Control will approve this measure and that Council will consider approving the purchase at tonight's meeting. Ms. Whipkey stated that she would prefer Council to give final vote at the next Council meeting (11/10/14). Mr. Rodgers motioned to approve the lease contract, which was seconded by Mrs. Carr.

**ROLL CALL** YEA VOTES: Mr. Rodgers, Mrs. Carr, Mr. Messner, Ms. Whipkey, Mayor Zita  
NAY VOTES: None

***Motion passed with a vote of 5-0.***

2. *Approval of purchase of 3 copiers (Admin, Police and Fire) from MT Business Technologies, Inc. at a cost not to exceed \$16,450.*

Mr. Messner stated that the current copiers have old technology and he is looking to decrease the high maintenance cost of the multiple convenience printers located at duty stations, saving approximately \$4,000 a year. Comparable units from COMDOC were quoted at \$25,000. Print costs per page are \$0.0065 for black and \$0.045 for color. The old copiers would be traded in. Mrs. Carr stated that there is no urgency on this so there is no prepared legislation for this for tonight. Mr. Rodgers motioned to approve the purchase of 3 copiers from MT Business Technologies, Inc., which was seconded by Ms. Whipkey.

**ROLL CALL** YEA VOTES: Mr. Rodgers, Ms. Whipkey, Mrs. Carr, Mr. Messner, Mayor Zita  
NAY VOTES: None

***Motion passed with a vote of 5-0.***

3. *Approval to enter into contract with Michael Benza & Associates, Inc. for the preparation of a Pavement Management System at a cost not to exceed \$21,200.*

Mrs. Carr stated that this is a heads up on our seeking a professional study of our roads for repair, there is no legislation prepared for Council's consideration tonight. She received 3 quotes; Benza came in at the lowest and is used by many municipalities for this type of work. This will give us a 5-year road program outlook. It was suggested that the legislation be prepared for 3 readings. Mr. Rodgers motioned to approve to enter into contract with Michael Benza & Associates, which was seconded by Ms. Whipkey.

**ROLL CALL** YEA VOTES: Mr. Rodgers, Ms. Whipkey, Mrs. Carr, Mr. Messner, Mayor Zita  
NAY VOTES: None

***Motion passed with a vote of 5-0.***

4. Approval to enter into contract with GPD Group for professional design services for the Cleveland-Massillon Road Sanitary Sewer project at a cost not to exceed \$149,633.

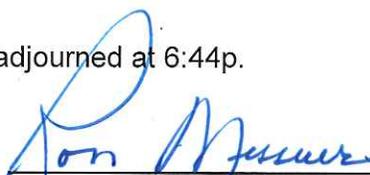
Mrs. Carr stated that as we are working through the Cleveland-Massillon widening project the city should be looking to fill the gaps in Cleveland-Massillon's sanitary sewer system while the road is open (year 2016-2018). This design service is first step in accomplishing this. This item is for discussion purposes only and there will be no vote requested tonight.

**OLD BUSINESS:** none

There being no further business, the meeting was adjourned at 6:44p.



Mike Zita  
Mayor



Ron Messner  
Finance Director

Date approved: 11/3/2014

amc

cc: Board Members  
Council Members  
Clerk of Council  
File