



**NORTON CITY COUNCIL  
COMMITTEE WORK SESSION  
MONDAY, OCTOBER 5, 2020**

The Committee Work Session was convened on Monday, October 5, 2020 at 7:22 PM as a remote meeting, pursuant to H.B. #197. The meeting was called to order by Joe Kernan, President of Council, followed by the Pledge of Allegiance and a moment of silent reflection.

Roll Call:	Jack Gainer	Also Present:
	Dennis McGlone	Robert Fowler
	Dan Karant	Pam Keener
	Paul Tousley	Justin Markey
	Charlotte Whipkey	Chief Dalessandro
	Scott Pelot	Chief Schultz
	Joe Kernan	Kerry Macomber

**COMMUNICATIONS FROM THE PUBLIC - None**

**COMMITTEE OF THE WHOLE**

Capital Improvement Plan – Ms. Keener remarked that she hoped everyone had time to review the plan over the weekend and that the cover memo was helpful. She opened floor for questions from Council to be addressed by Administration and/or Department Directors. Mr. McGlone asked if this has been done in the past and will this process of looking ahead five years will be continued in the future. Ms. Keener noted that she intends to provide this information annually. Mr. Pelot asked how much was the budget (revenue side) adjusted this year due to COVID and Ms. Keener said it has not been adjusted at this point. Mr. Tousley inquired why the Police Department has cruisers four of the five years but not 2023. Chief Dalessandro explained there are two unmarked vehicles that will be replaced that year (a command vehicle and a dv). Mr. Pelot asked if the truck with over 145,000 miles will be replaced with another truck and the Chief stated that one is used by the midnight shift and it will be replaced – it’s on the cruiser list, which is slated for next year. Chief Dalessandro noted these are the mechanic’s recommendations. Mr. Kernan said he had an opportunity to review this document over the weekend and again today and thanked Ms. Keener for putting this together. He said this is fantastic as a planning tool. Mr. Pelot asked about periodic updates and Ms. Keener explained normally this will come out once a year, but could be submitted more often if Council desired. Mr. Pelot said that annual update is fine unless there is something significant. Mr. Kernan concurred. Mr. McGlone said this would be useful before the budget comes out. Ms. Whipkey concurred. Mr. Karant asked why the Road Program Fund 170 is staggered (\$550,000 vs. \$600,000) and asked the purpose, which Ms. Keener explained to account for Permissive Tax dollars. Mr. Pelot also thanked Ms. Keener for putting this together. Mr. Kernan asked Mr. Markey about next steps. Mr. Markey replied a motion to approve would suffice because this is an informational document that will be updated from time to time and does not need legislation. Mr. Kernan requested the Clerk put this item on Council’s next agenda under Committee of the Whole. Mr. Pelot asked if the Fire

Department's capital plan includes the passage of the upcoming levy and Ms. Keener said no, it reflects the current levy and the portion that needs to be allocated to capital.

AFSCME Service Tentative Agreement – Mr. Fowler stated Council has received a copy of both of the tentative agreements; the Service Workers' agreement was approved last Friday. He is asking for a motion to approve with the full Bargaining Unit Agreements coming before Council at a later date. Mr. Kernan restated that the tentative agreements are up for approval tonight and the full agreements will come later. Mr. Karant asked if the elimination of the Columbus Day holiday was because of the unrest in Columbus OH and the symbolism of Christopher Columbus. Mr. Fowler said no, he was offended that we don't celebrate Veterans' Day. His priority was to celebrate Veterans' Day and it was just a trade. Ms. Whipkey agreed stating it was long overdue. Mr. Kernan agreed and moved to approve the tentative agreement; seconded by Mr. Pelot.

Roll Call: Yes: Kernan, Pelot, Gainer, McGlone, Karant, Tousley, Whipkey  
No: None

Motion passed unanimously.

AFSCME Clerical Tentative Agreement – Mr. Fowler stated this is the same parameters as the other agreement; basically boilerplate but they are two separate agreements. Mr. Kernan moved to approve the tentative agreement; seconded by Mr. Pelot.

Roll Call: Yes: Kernan, Pelot, Gainer, McGlone, Karant, Tousley, Whipkey  
No: None

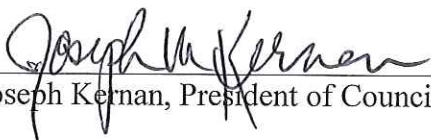
Motion passed unanimously.

#### **TOPICS FOR NEXT WORK SESSION – Monday, October 19, 2020**

- A. 2021 Budget Discussion – Mr. Kernan asked the Clerk to add Budget Discussion to Council's next Work Session.
- B. COVID Update – Mr. Pelot asked the Fire and Police Chief how their departments are managing the COVID; such as, rotating people within vehicles. Chief Schultz responded that the personnel that leave in the vehicle wipe it down when they return. Everything gets cleaned after every run. If the patient is suspected to have COVID, everything will be cleaned with cleaning fluids. The ultra-violet lights were not feasible to purchase due to price gauging. Chief Dalessandro said the police vehicles are wiped down after every shift with the same cleaning fluid that the Fire Department uses. Mr. Pelot asked if both Departments are running smoothly. Chief Dalessandro reported no positive cases. Chief Schultz reported one part-time employee, whom also works for another municipality, went for testing, which came back negative. Mr. Pelot asked about contingency plan for personnel should someone test positive and the impact of their contact with others. Chief Dalessandro said they have a contingency plan to replace officers, if needed and they can trace contacts through the Dispatch Center. Chief Schultz said the Fire Department also has a contingency plan and noted the personnel have enough Personal Protective Equipment (PPE), that there isn't cause for concern.

#### **ADJOURN**

There being no other business to come before Council, the meeting was adjourned at 7:44 PM.

  
Joseph Kernan, President of Council

I, Kerry Macomber, Clerk of Council for the City of Norton, do hereby certify that the foregoing minutes were approved at a Regular Council Meeting held on October 13, 2020.

  
Kerry Macomber, Clerk of Council

NOTE: These minutes are not verbatim.  
Original signed and approved minutes are on file with the Clerk of Council.