



CITY OF NORTON

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Mayor Mike Zita

BOARD OF CONTROL MEETING MINUTES

Monday, March 02, 2020

TIME: 6:00 pm – Council Chambers

PRESENT: Mayor Mike Zita
Robert Fowler, Administrative Officer
Pam Keener, Finance Director

ALSO

PRESENT: Shannon Szittai, Administrative Assistant
Charlotte Whipkey, At- Large Council

ABSENT: Joe Kernan, President of Council
Scott Pelot, Vice President of Council

Mayor Zita called the Board of Control meeting to order at 6:00 pm.

CONSIDERATION OF MINUTES:

None at this time.

NEW BUSINESS:

1. Authorization to enter into a contract with Akron Tractor & Equipment for a New Holland Powerstar Tractor, in the amount not to exceed \$82,065.00.

Mr. Fowler stated that Mr. Hess had decided it wasn't worth trading in the tractor and the authorization to Council was for \$77,000. So now we need to increase it by \$5,000.00 because we are not trading it in. The money is budgeted; we just need to make a minor transfer. Mayor Zita motioned to approve and Mr. Fowler seconded.

ROLL CALL YEA VOTES: Mayor Zita, Fowler, Keener
NAY VOTES: None

Motion passed unanimously.

2. Authorization to enter into Wayne Street settlement agreement with Constance Herman, in the amount not to exceed \$20,000.00.

Mr. Fowler stated this is the litigation from Wayne Street. We've had executive session on this and have discussed a reasonable price. This is what this is and is finalizing it. Mayor Zita motioned to approve and Mr. Fowler seconded.

ROLL CALL YEA VOTES: Mayor Zita, Fowler, Keener
NAY VOTES: None

Motion passed unanimously.

3. Authorization to enter into a contract with GPD Group for the 2020 OPWC Design-Butternut Drive/Cherrywood Drive reconstruction, in the amount not to exceed \$58,000.00.

Mr. Fowler stated this was a little high and he did not know what it would be, but it would not be \$58,000.00 because some of that is construction. We do have some money budgeted in the road program. Mayor Zita motioned to approve and Mr. Fowler seconded.

ROLL CALL YEA VOTES: Mayor Zita, Fowler, Keener
NAY VOTES: None

Motion passed unanimously.

4. Authorization to enter into a contract modifications with GPD Group for the 2020 Road Program Inspection Services, in the amount not to exceed \$27,890.00.

Mr. Fowler stated he believed we had spent a little less last year. The authorization was \$28,000.00, but we only pay the hourly rate for the inspector to be here and we have to have someone here to watch over this. Mayor Zita agreed regardless of who we picked for our Road Program. Mr. Fowler added the bids would be back for the Road Program on Friday. Ms. Whipkey stated that Council's agenda has the amount as \$29,890.00 and Mr. Fowler clarified it would be the lesser of the two and he would fix that. He had used last year's amount and it just needs amended for Council as the proposal came in less. Mayor Zita motioned to approve and Mr. Fowler seconded.

ROLL CALL YEA VOTES: Mayor Zita, Fowler, Keener

NAY VOTES: None

Motion passed unanimously.

5. Authorization to enter into a contract with Extreme Tree for the clearing of State Route 21, in the amount not to exceed \$25,000.00.

Mr. Fowler stated this is a time and materials rate for clearing up some of the trees on St. Rt. 21 from Eastern north to I76. The proposal says \$12,500, but that is for one week and it is for two weeks and it is budgeted. Mayor Zita motioned to approve and Mr. Fowler seconded.

ROLL CALL YEA VOTES: Mayor Zita, Fowler, Keener

NAY VOTES: None

Motion passed unanimously.

6. Authorization to enter into an agreement with CT Consultants for the design of storm water improvements in Norton Acres, in the amount not to exceed \$46,800.00.

Mr. Fowler stated this is for the head wall and some other works in the package plant area. We will do some investigatory work and it also includes some construction/observation stuff, but if we don't get the grant money it won't be

necessarily paid. \$58,000.00 is budgeted. Mayor Zita motioned to approve and Mr. Fowler seconded.

ROLL CALL YEA VOTES: Mayor Zita, Fowler, Keener
NAY VOTES: None

Motion passed unanimously.

7. Authorization to enter into a contract with DLZ Ohio, Inc. for the Medina Line resurfacing project inspection, in the amount not to exceed \$23,802.00.

Mr. Fowler stated this ODOT project requires an inspection person outside of the design engineer. They were going to do Johnson and Medina Line last year and it is a time and materials thing again. It is likely to cost less depending on how quickly Chagrin Valley can pave. So it is based on a daily rate to be paid out when they do the construction. Ms. Whipkey asked if GPD did the design and Mr. Fowler confirmed they had. Mayor Zita Mayor Zita motioned to approve and Mr. Fowler seconded.

ROLL CALL YEA VOTES: Mayor Zita, Fowler, Keener
NAY VOTES: None

Motion passed unanimously.

8. Authorization to pay the City of Barberton for the installation of sewer laterals of the Norton Acres-Package Plant removal, in the amount not to exceed \$40,000.00.

Mr. Fowler stated there were a couple different items we had requested installed outside of laterals. In addition, there was some fiber matting for the ditch and a culvert to be installed. There were about 16 laterals that were all bid items. We recommend paying for this as it was recommended through Council. Ms. Whipkey asked for clarification. Mr. Fowler stated there were 8 laterals on Clark Mill to residents and 4 high pressure laterals and then one to 3440 that required an additional driveway. Those are the only things we are paying for; anything saying "Norton request", we should pay for. Ms. Whipkey advised the BOC that Council had no kind of ordinance or anything on this item so she would not bring it forward

for tonight. The only thing Council had received was the one page that is located in the BOC packet. Mayor Zita motioned to approve and Mr. Fowler seconded.

ROLL CALL YEA VOTES: Mayor Zita, Fowler, Keener

NAY VOTES: None

Motion passed unanimously.

9. Authorization to enter into a contract with Chagrin Valley Paving for the Medina Line Road resurfacing project, in the amount not to exceed \$660,938.25.

Mr. Fowler stated it was \$602,938.25 plus the 10% contingency to make the \$660,938.25. They were the lowest bid and he is making a recommendation to get all their information in by Wednesday. It is an ODOT project so we would be hard pressed to reject their bid and the next lower bidder was \$616,000.00. Ms. Whipkey pointed out that this was another one Council did not have. Mayor Zita motioned to approve and Mr. Fowler seconded.

ROLL CALL YEA VOTES: Mayor Zita, Fowler, Keener

NAY VOTES: None

Motion passed unanimously.

There being no further business, Mayor Zita motioned the meeting adjourned and Mr. Fowler seconded at 6:14 pm.



Mike Zita

Mayor



Pam Keener

Finance Director

Date approved: _____