



**NORTON CITY COUNCIL
COMMITTEE WORK SESSION AGENDA
MONDAY, OCTOBER 5, 2020 - 7:00 PM
REMOTE TELECONFERENCE MEETING**

NOTE: The October 5, 2020 meeting of the Norton City Council will be conducted as a remote meeting, pursuant to H.B. #197.

No one will be in Council Chambers or able to access that space during the meeting. The meeting will be streamed live on the City of Norton YouTube. It will also be recorded and available at a later date on the City Website.

Citizens wishing to make a comment are asked to send the statement, your name and address to the Clerk of Council by email: kmacomber@cityofnorton.org by 12:00 PM the day of the meeting. Comments will be read into the record at the meeting. Comments may also be sent via US postal mail and upon receipt, they will be read at the next Council meeting.

CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENT REFLECTION

ROLL CALL

COMMUNICATIONS FROM THE PUBLIC

COMMITTEE OF THE WHOLE

- A. Capital Improvement Plan
- B. AFSCME Service Tentative Agreement
- C. AFSCME Clerical Tentative Agreement

TOPICS FOR NEXT WORK SESSION – Monday, October 19, 2020

ADJOURN

NOTE: During a meeting a live video stream can be accessed by going to www.cityofnorton.org and clicking on the YouTube link.

CITY OF NORTON MEMO



To: Members of Council

From: Pamela Keener
Finance Director

Date: September 30, 2020

Re: Capital Improvement Plan

Attached is a cover letter to city council and the mayor explaining the capital improvement plan format along with the 2020 capital improvement plan.



CITY OF NORTON

4060 Columbia Woods Drive
Norton, Ohio 44203

Offices: 330-825-7815 Fax: 330-825-3104
Website: www.cityofnorton.org

Mayor Mike Zita

To: City Council & Mayor Zita
From: Pamela Keener, Finance Director
Date: October 5, 2020

Enclosed is Norton's Five-Year Capital Plan ("Plan"). The Plan consists of a list of recommended capital items by year, sorted by fund and department or program area. After the itemized list are spreadsheets by fund. The itemized list of capital ties to the capital outlay sections of the spreadsheets.

The spreadsheets reflect five (5) years of historical data, the current year budget and five (5) years of projections. Operating revenues and expenditures where applicable are shown at the top of the page and cover day-to-day operations. The second section lists other financing sources and uses. Other financing sources and uses include proceeds from the sale of assets or issuance of debt (bonds, notes or loans). Also listed under this section are capital grants. The funds required to pay existing debt will either be listed as debt service payments or transfers to the debt service fund. The calculation of revenues minus expenditures combined with the net other finance sources and uses provides the amount that is available for capital on an annual basis. The final section deals primarily with beginning and ending fund balances.

The following assumptions were used in preparing the spreadsheets: operating expenditures are assumed to grow at 1.5%; operating revenues were flat lined to be conservative.

Restrictions to keep in mind are as follows: 0.5% of income tax credit reduction shall be used by the city exclusively for the purpose of paying costs of acquiring, constructing, reconstructing, rehabilitating, renovating, installing, enlarging, or otherwise improving water and sewer improvements in the city. This activity is accounted for in the Water and Sewer Improvement Fund (fund 128). Additionally, 30% of the property tax revenues generated from the 2007 Fire/EMS levy are designated for capital expenditures. This activity is accounted for in the Fire/EMS Capital Fund (fund 107).

As you review the following information, please keep in mind that this document is a planning tool and invariably issues and events will occur that will require modifications to the plan.

Supplemental information regarding specific funding sources is available upon request.

Pamela Keener
Director of Finance
City of Norton
(330) 825-7815 ext. 317
financedirector@cityofnorton.org

AFSCME Service Tentative Agreement:

2021	2022	2023
0 % with a me-too for any increases to other units	Wage Reopener	Wage Reopener

Healthcare

Same for 2021	Reopener	Reopener
---------------	----------	----------

1. Eliminate Columbus Day holiday in Lieu of a floating personal day use it or lose it (PD has a personal day)
2. Veterans Day to be observed in 2021 and beyond
3. Employees to cash out comp time twice per year and accumulate up to 160 hours
4. Language change as it relates to Fair Share fee and dues withholding
5. Change Building and grounds to Park Foreman Rate for 2021 is \$24.00 per hour
6. Foreman Pay differential from 1.12 to 2.12%
7. Eliminate Operator B from the contract
8. Overtime (employees not available will not be charged overtime.)

This agreement will be a 3 year contract with no other language changes

AFSCME Clerical Tentative Agreement:

2021	2022	2023
0 % with a me-too for any increases to other units	Wage Reopener	Wage Reopener

Healthcare

Same for 2021	Reopener	Reopener
---------------	----------	----------

1. Eliminate Columbus Day holiday in Lieu of a floating personal day use it or lose it (PD has a personal day)
2. Veterans Day to be observed in 2021 and beyond
3. Employees to cash out comp time twice per year and accumulate up to 160 hours
4. Language change as it relates to Fair Share fee and dues withholding
5. Workday will be 8-430 with an hour unpaid lunch period while eliminating two 15 min breaks.

This agreement will be a 3 year contract with no other language changes