



City of Norton BOARD OF CONTROL AGENDA

FOR: MONDAY, May 7, 2018

TIME: 6:30pm Council Chambers

CONSIDERATION OF PREVIOUS BOARD OF CONTROL MINUTES

Monday, April 23, 2018 at 6:30 pm

NEW BUSINESS:

1. Enter into agreement with ICW Services LLC for the construction of a concrete driveway for the Columbia Woods ReWorks grant in the amount of \$12850.
2. Enter into agreement with Wichert Insurance for Liability Insurance for 2018-2019 in the amount of \$93,487.

cc: Mayor
Administrative Officer
Director of Finance
Law Director
President of Council
Vice President of Council
Council Members and Clerk
file

BOARD OF CONTROL MEETING MINUTES

Monday, April 23, 2018

TIME: 6:30 pm in Council Chambers

PRESENT: Scott Pelot, President of Council
Joe Kernan, Vice President of Council
Robert Fowler, Administrative Officer
Ron Messner, Finance Director

ALSO

PRESENT: Justin Markey, Solicitor

ABSENT: Mayor Mike Zita

Robert Fowler called the meeting to order at 6:32 pm.

CONSIDERATION OF MINUTES:

Mayor Mike Zita presented the Monday, March 26, 2018, Board of Control meeting minutes as written for approval. Mr. Pelot moved to accept the minutes, seconded by Mr. Kernan.

ROLL CALL: YEA VOTES: Messrs. Pelot, Kernan, Fowler, and Messner
NAY VOTES: None
ABSTENTION: None

Motion passed unanimously.

NEW BUSINESS:

- 1) *Enter into an agreement with Huntington Public Capital Corporation for the Lease-Purchase of a Ford F-550XL Truck in an amount not to exceed \$65,000.*

Mr. Fowler introduced the lease-purchase of a 1 ton dump truck for the City of Norton Service Department. The truck and chassis will be purchased from Ganley Ford while the stainless steel bed will be from ARM Equipment. The financing will be provided by Huntington Public Capital Corporation.

A motion was made by Mr. Fowler, seconded by Mr. Pelot to accept the proposal by the Service Department for the purchase of a 1 Ton Dump Truck.

ROLL CALL: YEA VOTES: Messrs. Pelot, Kernan, Fowler, and Messner
NAY VOTES: None
ABSTENTION: None

Motion passed unanimously.

- 2) *Contract for Houston Road repair with a quoted amount of \$9,040 plus 10% contingency for a total amount not to exceed \$12,500.*

Mr. Fowler discussed the contract that would enter an agreement with Sable Services, Inc. DBA Sable Asphalt Maintenance to repair the Houston Road damage properly from a cement truck that overturned in October. The base installation will be 2.5" with a surface installation of 2.0".

A motion was made by Mr. Kernan, seconded by Mr. Pelot to accept the agreement with Sable Services, Inc. DBA Sable Asphalt Maintenance for the repair of Houston Road.

ROLL CALL: YEA VOTES: Messrs. Pelot, Kernan, Fowler, and Messner
NAY VOTES: None
ABSTENTION: None

Motion passed unanimously.

- 3) *Enter into agreement with Environmental Design Group for contract of New Park Drive in an amount not to exceed \$45,223.*

Mr. Fowler introduced the engineering of New Park Drive prior to submission and asks that this contract be expedited in order to facilitate engineering completion prior to July 1. The length is approximately 1,750 feet and the goal is to replace the existing concrete pavement.

A motion was made by Mr. Pelot, seconded by Mr. Messner to accept the agreement with Environmental Design Group.

ROLL CALL: YEA VOTES: Messrs. Pelot, Kernan, Fowler, and Messner
NAY VOTES: None
ABSTENTION: None

Motion passed unanimously.

There being no further business, Mr. Fowler motioned the meeting adjourned and Mr. _____ seconded at 6:44 pm.

ICW Services, LLC.
Imperial Concrete & Waterproofing Services
(216) 554-4760 • Brook Park, Ohio 44142

• Decorative Concrete (stamped & colored) • Garages • Room Additions • Masonry Foundations • Commercial Concrete

Russell Mascini

NAME <i>City of Norton</i>	PHONE	DATE <i>4/26/18</i>
STREET <i>SERVICESTPT AT City of Norton. OH</i>	JOB NAME	
CITY, STATE, ZIP	REFERRED BY <i>PREVIOUS WK</i>	

CONCRETE:

Concrete; Type: *6 1/2 SAC*

Limestone Base

Wire Mesh; Type: *# 8*

Rebar

Fiber

Float Finish (Swirls)

Hand-cut Joints

Broom Finish

Saw-cut Joints

Sealer; Type: *CURE & SEAL*

Other:

STAMPING:

Base Color: _____

Release: _____

*① EXCAVATE AND INSTALL
6" CONCRETE DRIVE
 APPROX AREA 132' x 15'
 APPROX 2000 sq ft*

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

ELEVEN THOUSAND EIGHT HUNDRED 44 Dollars (\$ *11,850.00*)

Payment to be made as follows: _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate.

Signature: _____

Note: This proposal may be withdrawn by us if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Signature: _____

Date of Acceptance: _____



ASPHALT • CONCRETE

525 DAN STREET AKRON OH 44310
330.253.1020 FAX: 330.253.1042

CONCRETE PROPOSAL

Friday, April 20, 2018

City of Norton
4060 Columbia Woods Drive
Norton, OH 44203

Mr. Larry Hess
(330) 825-7815
(330) 461-0184

PROJECT: Columbia Woods Recycling Drive
Columbia Woods Drive Norton

AREA APPROXIMATELY 2,800 SQUARE FEET (311 SQUARE YARDS)

- Fine grade area using the existing stone base and roll for compaction.
- Install 6" of concrete with structural fiber.
- Sawcut and cure.

COST: \$15,500.00

NOTE 1: IF SOFT AREAS ARE ENCOUNTERED, THERE WILL BE AN ADDITIONAL \$20.00 PER TON TO EXCAVATE BAD SOIL. IF ADDITIONAL STONE IS NEEDED, THE COST WILL BE \$25.00 PER TON INSTALLED.

NOTE 2: DUE TO UNSTABLE FUEL COSTS THIS QUOTE IS ONLY GOOD FOR 10 DAYS.

NOTE 3: THE COST DOES NOT INCLUDE LANDSCAPE WORK REQUIRED TO BACKFILL EDGES FOR SUPPORT.

NOTE 4: THERE IS NO GUARANTEE AGAINST ASPHALT/CONCRETE CRACKING.

Respectfully submitted,

Acceptance of Proposal,

Kimberly A. Perrin

PAYMENT TERMS: Full payment must be received within 10 days of completion or 2% of the contract price will be added monthly for service charges (or a minimum of \$50.00).

WARRANTY: All workmanship and materials are guaranteed for a period of one year from the date of completion. We will not guarantee any work from cracking due to the extreme temperature shifts and ground movement. All work to be completed in a workmanlike manner according to standard practices. Any alternation or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

ATTORNEYS FEES: In the event that Perrin Asphalt Company, Inc. elects to file an action in order to enforce the terms of this agreement or to collect sums due and owing to Perrin Asphalt Company, Inc., it shall be entitled to recover, in addition to its damages, all of its court costs and reasonable attorneys' fees and expenses incurred as a result of such action.

PLEASE RECYCLE

S & K Asphalt and Concrete, Inc.

**2275 Manchester Road
Akron, OH 44314**

Date
4/19/2018

Phone: (330) 724-9090 Email: skasphalt@sbcglobal.net Fax: (330) 848-6285	Estimator: Vince Gross Cell: 330-620-7107
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Proposal Submitted To	Project Site
City of Norton 4060 Columbia Woods Dr. Norton, OH 44203 PH: 330 825-7815 E:	4060 Columbia Woods Dr. Norton, OH 44203

Project Description	Total
<p align="center">***ESTIMATE***</p> <p>Columbia Woods Recycling Drive and approach based on 2,427 sq.ft. * No saw cut or excavation - area to be stoned and graded by others * Form and pour 6" 4,000 p.s.i. mesh reinforced concrete * Cut stress relief joints * Apply cure and seal</p> <p align="right">Cost: \$ 12,800.00</p> <p>Note: Based on 50 cubic yards of concrete No bond, permit, or fees included Based as tax exempt</p>	12,800.00
Total	\$12,800.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance

<p>Acceptance of Proposal</p> <p>The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.</p>	<p align="center">FULL PAYMENT DUE WITHIN 15 DAYS OF COMPLETION</p> <p>Authorized Signature: _____</p> <p>Signature: _____</p>
Date of Acceptance: _____	

City of Norton

Insurance and Risk Management Proposal

Policy Period:

April 28, 2018– April 28, 2019

Carriers: Selective Insurance Company
Hudson Insurance Company
Travelers Insurance Company

Presented By: Thomas H. Wichert, CPCU, ARM
Principal & CEO



1200 Graham Road
Cuyahoga Falls, OH 44224
(330) 929-8686
www.wichert.com

**CITY OF NORTON
4/28/18 RENEWAL**

	2017-18	Annualized	2018-19	
Property	\$8,081	\$7,931	\$8,089	
IM	7,104	6,655	7,290	
General Liability	8,480	8,480	8,181	
Auto	20,482	23,544	22,189	
Public Officials	15,166	15,166	15,137	
Umbrella	15,965	15,965	18,226	
TOTAL	\$75,278	\$77,741	\$79,112	
Law	9,411	\$9,411	9,425	
Crime/Cyber	4,907	\$4,907	4,950	
TOTALS	\$89,596	\$92,059	\$93,487	1.6% incr.

Annualized Changes:

Property-Added porta potties/removed 2 towers & shed/increased 2% for inflation

Inland Marine- Added VESP Equipment

Auto- added 8 vehicles/deleted 6 vehicles- 46 vehicles

City of Norton

PREMIUM SUMMARY

I. Property.....	Included
II. Inland Marine.....	Included
III. Crime.....	Included
IV. Cyber Liability.....	Included
V. General Liability.....	Included
VI. Automobile	Included
VII. Public Officials/Employment Practices Liability	Included
VIII. Law Enforcement Liability.....	Included
IX. Umbrella Liability	Included
Annual Premium	\$93,487

Companies:

Selective Insurance Company
A. M. BEST'S RATING: A: XIII

Hudson Insurance Company
A.M. BEST'S RATING: A+:XV
(Law Enforcement Liability)

Travelers Insurance Company
A.M. BEST'S RATING: A+: XV
(Crime and Cyber Liability)

Note: Coverage for "certified acts of terrorism" is included on all lines.

Disclaimer: This presentation represents a general description of proposed insurance coverage. This summary is necessarily brief and is meant only as a supplement to the actual policies. The information presented limits itself to the highlights of various coverages and cannot be applied as a substitute for the actual insurance policies. Further clarification of coverages, conditions, or exclusions may be obtained from the specific insurance policies and forms.

City of Norton

I. PROPERTY

A.	Blanket Buildings and Business Personal Property.....	\$10,917,642
B.	Historical House (not in Blanket).....	\$265,302
C.	Equipment Breakdown.....	\$11,182,944
D.	Special Form Perils Including Theft	Included
E.	Replacement Cost Coverage.....	Included
F.	Coinsurance	Agreed Amount
G.	Deductible (disappearing).....	\$1,000
H.	Extensions:	
1.	Newly Acquired or Constructed Buildings	\$2,000,000
	(if reported within 180 days)	
2.	Personal Property at Newly Acquired Locations	\$1,000,000
	(if reported within 180 days)	
3.	Business Income at Newly Acquired Location	\$250,000
4.	Business Income/Extra Expense (no deductible).....	Actual Loss Sustained
5.	Valuable Papers	\$250,000
6.	Accounts Receivable (no deductible).....	\$250,000
7.	Personal Property At Unnamed Premises	\$100,000
8.	Property In Transit	\$50,000
9.	Ordinance or Law	Coverage A-Bldg Limit/Coverage B- \$500,000
10.	Unscheduled bleachers, grandstands, scoreboards, refreshment stands, etc.	\$100,000
11.	Broad Form Water Including Sewer Back-up	\$100,000
12.	Personal Effects (no deductible).....	\$5,000/\$25,000
13.	Television antennas, sirens & communication equipment	\$100,000
14.	Computer – Virus or Harmful Code.....	\$25,000/\$75,000
15.	Outdoor property- including debris removal	\$500,000
16.	Outdoor trees, shrubs & plants including debris removal	\$25,000/100,000
17.	Mobile Equipment	\$25,000
18.	Spoilage due to utility failure	\$25,000
19.	Loss Reduction Rewards	
	10% of loss or maximum	\$25,000
20.	Commandeered Property	Actual Loss Sustained
21.	Lock Replacement if keys are stolen	\$10,000
22.	Fire Extinguisher Equipment (no deductible).....	Actual Loss Sustained
23.	Tools & Equipment	\$10,000
24.	Fine Arts	\$25,000
25.	Underground Fiber Optic Cable	\$10,000/50,000
26.	Emergency Vacating Expenses	\$25,000
27.	Canine Coverage.....	\$10,000 Per Canine/\$25,000 Policy Year
28.	Grave Markers/Headstones.....	\$25,000 Per Occurrence/\$50,000 Policy Year

Coverage extensions apply to property located in the building described in the declarations or within 1,500 feet of the described premises. Subject to property deductible or \$500, whichever is less.

City of Norton

II. INLAND MARINE

A.	Contractor's Equipment	\$778,583
B.	Miscellaneous Equipment	\$70,944
C.	Leased/Rented Equipment	\$60,000
D.	VESP Emergency Services Equipment.....	\$100,000
E.	Electronic Information Systems	
	-Equipment	\$415,747
	-Data	\$41,000
	-Extra Expense	\$41,000
F.	Accounts Receivable.....	\$400,000
G.	All Risk Perils with deductible	\$1,000
H.	DIC- Flood (\$25,000 Deductible)	\$500,000
I.	Catastrophe Limit- Flood.....	\$9,000,000
J.	DIC- Earthquake (\$25,000 Deductible).....	\$500,000
K.	Catastrophe Limit- Earthquake.....	\$9,000,000

III. CRIME

A.	Employee Theft	\$1,000,000
B.	Includes Coverage for Treasurers/Tax Collectors and Excess over Statutory Bond Requirement	
C.	Faithful Performance of Duty	\$50,000
D.	Forgery or Alteration	\$50,000
E.	Computer Fraud	\$500,000
F.	Computer Program and Electronic Data Restoration Expense.....	\$50,000
G.	Funds Transfer Fraud	\$500,000
H.	Social Engineering Fraud.....	\$100,000
I.	Money & Securities On Premises.....	\$25,000
J.	Money & Securities-Off Premises.....	\$25,000
K.	Claim Expense	\$5,000
L.	Retention	\$5,000

IV. CYBER LIABILITY

A.	Network and Information Security	\$1,000,000
B.	Communication and Media Liability	\$1,000,000
C.	Regulatory Defense Expenses	\$500,000
D.	Crisis Management Event Expenses	\$500,000
E.	Security Breach Remediation and Notification Expenses.....	\$500,000
F.	E-Commerce Extortion	\$500,000
G.	Business Interruption and Additional Expenses.....	\$500,000
H.	Retention	\$10,000
I.	Retroactive Date.....	None

V. GENERAL LIABILITY

A. Limit Per Occurrence	\$1,000,000
B. Bodily Injury and Property Damage	Included
C. Personal Injury/Advertising Injury.....	\$1,000,000
D. Products/Completed Operations Aggregate.....	\$2,000,000
E. General Aggregate	\$2,000,000
F. Fire Damage Legal Liability	\$1,000,000
G. Employers Liability-Stop Gap.....	\$1,000,000
H. Employee Benefits Liability (Retro Date 4-28-06)	\$1,000,000

Additional Coverages Included:

1. Premises & Operations
2. Products & Completed Operations
3. Independent Contractors
4. Employees, Elected Officials & Volunteers As Additional Insureds
5. Host Liquor Liability
6. Blanket Contractual Liability
7. Broad Form Property Damage
8. Hostile Fire Pollution Liability
9. Non-Owned Aircraft
10. Non-Owned Watercraft (without size limit)
11. Emergency Services Errors & Omissions
12. Contractual Liability for Railroads- Akron Barberton Cluster Railway
13. Owned Boat- 1989 12 ft. Crestliner

Exclusions:

1. Riot, Civil Commotion or Mob Action
2. Inverse Condemnation
3. Asbestos
4. Injury to Volunteer Firemen
5. Law Enforcement Activities
6. Failure to Supply
7. Health or Cosmetic Services
8. Pollution
9. Employment Related Practices
10. Medical Expense

VI. AUTOMOBILE LIABILITY

A. Limit Per Occurrence	\$1,000,000
1. Combined Single Limit Bodily Injury and Property Damage Liability	
2. All Owned Autos	
3. Uninsured/Underinsured Motorists	\$50,000
4. Hired and Non-Owned Autos	
5. Includes Fellow Volunteer Extension	
B. Comprehensive Deductible	\$500
Fire department vehicles	\$1,000
C. Collision Deductible	\$500
Fire department vehicles	\$1,000

Extensions of Coverage:

1. Value Guard on fire department vehicles
2. Pollution exclusion does not apply to "emergency operations" or "training operations"
3. Hired Car Physical Damage Included - \$250,000 Limit
4. Deductible reimbursement for volunteers' vehicles up to \$1,000
6. Glass deductible waived for all vehicles

VII. PUBLIC OFFICIALS/EMPLOYMENT PRACTICES LIABILITY

A. Limit Each Claim	\$1,000,000
B. Annual Aggregate	\$1,000,000
C. Deductible	\$10,000
D. Claims Made Coverage –No Retro Date	

Includes:

1. Loss of Wages
 2. Employment Non-Monetary Suit Defense
 3. Limited Civil Legal Expense Endorsement
 4. Regulatory Taking of Private Property Endorsement
 5. Property Damage Definition Endorsement
- | | |
|--|-----------|
|\$100,000 Per Claim/\$250,000 Aggregate | |
|\$100,000 Per Claim/Aggregate | |
|\$50,000 Per Claim | |
| Aggregate | \$300,000 |
|\$100,000 Per Claim | |
| Aggregate | \$100,000 |
|\$100,000 Per Claim | |
| Aggregate | \$100,000 |

VIII. LAW ENFORCEMENT LIABILITY

- A. Limit Each Wrongful Act\$1,000,000
- B. Aggregate.....\$1,000,000
- C. Deductible\$10,000
- D. Includes Consent To Settle with 70/30 soft hammer clause
- E. Includes Line of Duty Death Coverage

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IX. UMBRELLA

- A. Limit Each Occurrence\$10,000,000
- B. Aggregate.....\$10,000,000
- C. Retention..... Nil

Coverage over General Liability, Automobile Liability, Law Enforcement Liability,
and Public Officials/Employment Practices Liability

Aggregate applies separately per location and to each line of coverage

Umbrella Limit does not apply to any sub-limits under any underlying liability coverages